

Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

Customer Services
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5 October 2016

NOTICE OF MEETING

A meeting of the **OBAN LORN & THE ISLES AREA COMMITTEE** will be held in the **ACHA OFFICES, MENZIES HOUSE, GLENSHELLACH BUSINESS PARK, OBAN** on **WEDNESDAY, 12 OCTOBER 2016** at **10:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) Oban, Lorn and the Isles Area Committee - 10th August 2016 (Pages 1 - 6)
 - (b) Oban Common Good Fund - 25th August 2016 (for noting) (Pages 7 - 12)
- 4. PUBLIC AND COUNCILLOR QUESTION TIME**
- 5. NEW SCHOOLS REDEVELOPMENT PROJECT - OBAN HIGH SCHOOL** (Pages 13 - 22)
Report by Schools Development Project Manager
- 6. ECONOMIC DEVELOPMENT ACTION PLAN** (Pages 23 - 42)
Report by Economic Development Manager
- 7. ROADS REVENUE ASSET MANAGEMENT PLAN - FQ1&4** (Pages 43 - 52)
Report by Contracts Manager
- 8. CHANGES TO PARKING CHARGES IN OBAN**
Verbal update by Contracts Manager

9. UPDATE CLEANING REGIME FOR THE NEW CHORD WORKS

Verbal update by Amenity Performance Manager

10. STREET ADVERTISING - 'A' BOARDS & BANNERS (Pages 53 - 60)

Report by Development Manager

11. CIVIC FURNITURE (Pages 61 - 68)

Report by Area Committee Manager

12. LORN ARC - UPDATE REPORT AS AT 16 SEPTEMBER 2016

Report by Oban Regeneration Project Manager (to follow)

E1 13. OBAN MARITIME QUARTER

E1 (a) Phase 1 - Maritime Visitor Facility - FBC (Pages 69 - 120)

Report by Oban Regeneration Project Manager

E1 (b) Phase 2 - Transit Berthing Facility - FBC (Pages 121 - 200)

Report by Regeneration Project Manager

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an "E" on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

E1 Paragraph 8 The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services; and

E1 Paragraph 9 Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

OBAN LORN & THE ISLES AREA COMMITTEE

Councillor Mary-Jean Devon Councillor Alistair MacDougall
Councillor Neil MacIntyre Councillor Iain MacLean
Councillor Roderick McCuish (Chair) Councillor Julie McKenzie
Councillor Elaine Robertson (Vice-Chair)
Graeme Forrester, Area Committee Manager (Clerk)

Contact: Danielle Finlay, Senior Area Committee Assistant - 01631 567945

**MINUTES of MEETING of OBAN LORN & THE ISLES AREA COMMITTEE held in the
CORRAN HALLS, OBAN
on WEDNESDAY, 10 AUGUST 2016**

Present: Councillor Roddy McCuish (Chair)

Councillor Alistair MacDougall	Councillor Julie McKenzie
Councillor Neil MacIntyre	Councillor Kieron Green
Councillor Elaine Robertson	Councillor Iain MacLean
Councillor Mary-Jean Devon	

Attending: Graeme Forrester, Area Committee Manager
David Clements, IOD Programme Manager
Shaun Paul Davidson, Area Manager – Adult Care
Helen Ford, Project Manager
Kirsteen MacDonald, Oban CHORD Programme Manager
Julie Millar, Promotions and Marketing Officer
Andrew Collins, Oban CHORD Programme Manager
David McKechnie, AECOM
Laura MacDonald, Community Development Officer
Naomi Campbell, Modern Apprentice, Community Planning
Fraser McCowan, Argyll Training
Peter Darling, Argyll Training

1. APOLOGIES

There were no apologies intimated.

2. DECLARATIONS OF INTEREST

Councillor Robertson declared a non-financial interest in relation to the Third Sector Grant Applications for: Comunn Eadraich Lios Mor / The Lismore Historical Society, which is dealt with at item 7(a)(Ref. No. 3) of this Minute because she is involved with the organisation; Crossroads, which is dealt with at item 7(a)(Ref. No. 5) of this Minute, because she is the Chair of the Group; and Dunollie Projects Ltd, which is dealt with at item 7(a)(Ref. No. 6) of this Minute, because her spouse is Factor for Dunollie Estate.

Councillor Iain S. MacLean declared a non-financial interest in relation to the Third Sector Grant Application for Atlantis Leisure, which is dealt with at item 7(a)(Ref. No. 2) of this Minute, because he sits on the Board of this organisation.

3. MINUTES

(a) Oban, Lorn and the Isles Area Committee - 8th June 2016

The Minute of the Oban, Lorn and the Isles Area Committee held on 8th June 2016 was approved as a correct record subject to the amendment

on page 2, item 3, to include 'meeting' after 'Sports Hub', and subject to the amendment on page 4, item 11, to add the word "cabin".

In relation to item 11, the Chair confirmed that the public footpath at Oban High School is now open as work has been completed.

(b) **Oban Common Good Fund - 16th May 2016 (for noting)**

The Minute of the Oban Common Good Fund held on 16th May 2016 was noted.

4. PUBLIC AND COUNCILLOR QUESTION TIME

Mr Tom MacColl asked the Committee to consider introducing a one-way system at Pulpit Hill. The Chair agreed to set up a meeting with Police Scotland, Scottish Fire and Rescue, the Council's Roads section to agree a way forward.

Councillor Devon asked on behalf of constituents whether developments at the Old Alginate Factory would impact upon businesses currently sited there. The Chair advised a meeting would take place with Scottish Sea Farms to discuss their plans.

5. PROVISION OF CARE

A report updating the Committee on relevant issues regarding Adult Health and Social Care within the Oban, Lorn and the Isles area was considered.

Mr Davidson gave a verbal update to the Committee on the health service in Mull with particular detail on GP posts. Mr Davidson confirmed that adverts for GP posts are out.

Decision

The Committee:-

1. Noted the contents of the report; and
2. Asked Mr Davidson to provide copies of Equality Impact Assessments considered by the Integration Joint Board when determining budget allocations.

(Ref: Report by Area Manager – Adult Care dated 10th August 2016, submitted).

6. AREA SCORECARD - FQ1

A report presenting the Area Scorecard, with exceptional performance for financial quarter 1, 2016-17 (April-June 2016) was considered.

Decision

The Committee noted the exceptional performance presented on the Scorecard.

(Ref: Report by IOD Programme Manager dated 10th August 2016, submitted).

7. THIRD SECTOR GRANTS

(a) August Tranche

A report detailing recommendations for the award of Third Sector Grants (including Events and Festivals) to Third Sector organisations for Oban, Lorn and the Isles was considered.

Decision

The Committee:-

1. Agreed to award the grant recommendations as follows:-

Ref No	Organisation	Total Project Cost	Recommendation 2016
1	Argyll District Scouting	£4,265	£388
2	Atlantis Leisure	£1,400	£598
3	Comunn Eadraich Lios Mor / The Lismore Historical Society	£5,600	£500
4	Coisir Ghaidlig Tigh an Uillt	£1,242	£240
5	Crossroads North Argyll	£821	£370
6	Dunollie Projects Ltd	£6,300	£1,000
7	Mull and Iona Schools Pipers	£5,564	£2,000
8	Mull Safe and Sound	£6,000	£1,161
9	Sound Waves (Mull Music Makers)	£3,960	£1,600

2. Agreed that £1,000 of remaining 2016-17 Third Sector Grants money should be retained to be made available to Mull Safe and Sound if the Community Development Officer is satisfied that the organisation can source match funding for projects to take place during the 2016-17 year.

(Ref: Report by Community Development Officer dated 10th August 2016, submitted).

(b) Monitoring of Grants to the Third Sector 2015/2016

The Committee considered a report highlighting the positive outcomes for communities in Oban, Lorn and the Isles through the allocation of the

Council's Third Sector Grant funding in 2015/16.

Decision

The Committee noted the contents of the report.

(Ref: Report by Community Development Officer dated 10th August 2016, submitted).

8. CHARITY AND TRUST FUNDS

A report setting out the proposed method for the distribution of the charities and trust funds in the Oban, Lorn and the Isles area was considered.

Decision

The Committee:-

1. Noted the contents of the reports; and
2. Agreed that this item be on the agenda for the September business day meeting in order that assurance can be provided to Members that monies transferred to Council Services are used in accordance with the fund purpose.

(Ref: Report by Finance Manager dated 10th August 2016, submitted).

9. UPDATE ON ARGYLL TRAINING

Representatives from Argyll Training gave a verbal update to the Committee on the problems that they currently face across Argyll and Bute with jobs cuts and possible cessation of trade if they don't find any help.

Decision

The Committee noted the content of the update.

10. MOTION UNDER STANDING ORDER 14

The Committee considered the following Notice of Motion submitted under Standing Order 14 which was proposed by Councillor Roderick McCuish and seconded by Councillor Julie McKenzie: –

Motion

That the Council are asked as a matter of urgency to consider the current critical position of Argyll Training Limited.

At this time a number of staff have taken voluntary redundancy and all remaining staff (16) have taken salary reductions and are subject to 90 days' notice of redundancy, and the company's offices in Campbeltown and Rothesay have been closed.

The issues currently being faced by Argyll Training Limited have arisen predominately due to a number of funding cuts, in particular a 42% reduction (70 places) in the Employability Fund for 2016/17 for Argyll and Bute and the cessation of DWP programmes (i.e. Mandatory Work Activity and Community Work Placement contracts) with no extension of provision until Welfare to Work activity is devolved to Scotland as from 1st April 2017.

It is of key concern that if Argyll Training cease to trade, then Argyll and Bute will in effect be left with little or no Employability Fund provision. This will have a significant impact on the support that can be offered to our vulnerable young people in terms of providing them with the necessary skills and qualifications to aide them into employment, including the opportunity to become a Modern Apprentice. The loss of quality training jobs, and the key role they play in rural employability will have a huge impact on Argyll and Bute's economy which continues to be affected by depopulation.

To date the Council has been actively lobbying the UK and Scottish Governments on the devolution of Welfare to Work Programmes to Scotland as of 1st April 2017. In particular, a focus has been given to the provision of employability services in rural/remote and island areas. However, previous lobbying activity has not been successful in reversing the funding decision.

The Council is asked to make representations to the Scottish Government to work together to develop realistic options for the continuation of this proven and valuable service.

Proposed: Councillor McCuish,

Seconded: Councillor McKenzie

Decision

The Committee unanimously agreed the motion.

(Ref: Notice of Motion by Councillor Roderick McCuish and seconded by Councillor Julie McKenzie, dated 9 August 2016, submitted)

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 8&9 respectively of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

E1 11. LORN ARC UPDATE

A report updating the Committee on the progress in delivering the Lorn Arc Tax Incremental Funding Programme led by Development and Infrastructure Services, was considered.

The appendix outlines the current position of the three most immediate projects as at 19th July 2016.

Decision

The Committee noted with concern the current situation with the Lorn Arc programme.

(Ref: Report by Oban Lorn Arc Regeneration Programme Manager dated 29th July 2016, submitted).

MINUTES of MEETING of OBAN COMMON GOOD FUND held in the MUNICIPAL BUILDINGS, OBAN on THURSDAY, 25 AUGUST 2016

Present:

Councillor Elaine Robertson (Chair)

Councillor Kieron Green

Councillor Neil MacIntyre

Councillor Alistair MacDougall

Attending:

Shirley MacLeod, Area Governance Manager

David McGregor, Simmers and Co

Marri Malloy, Oban Community Council

Dugald Cameron, Church of Scotland

1. APOLOGIES

There were no apologies received.

The Chair welcomed Councillor Kieron Green, the new Trustee, to the meeting.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

The Minutes of the Oban Common Good Fund meeting held on 16th May 2016 were approved as a correct record.

4. OBAN COMMON GOOD FUND LOGO AND RAISING AWARENESS

The Trustees considered a new logo design from Digital Kangaroo.

Decision

The Trustees:-

1. Agreed the new Oban Common Good Fund logo;
2. Agreed to pay the outstanding invoice to Digital Kangaroo; and
3. Agreed to look into the cost of 2 new Oban Common Good Fund banners.

5. CORRESPONDENCE**(a) Oban Park Run**

The Trustees considered a thank you letter from Oban Park Run.

Decision

The Trustees noted the information provided.

(b) **Oban Lorn Shinty Club**

The Trustees considered a thank you letter from Oban Lorn Shinty Club.

Decision

The Trustees noted the information provided.

(c) **Dunollie Projects Ltd**

The Trustees considered a thank you letter from Dunollie Projects Ltd.

Decision

The Trustees noted the information provided.

(d) **BID 4 Oban**

The Trustees considered a thank you letter from BID 4 Oban.

Decision

The Trustees noted the information provided.

(e) **Port of Oban Cruise Ship Group**

The Trustees considered a thank you letter from Port of Oban Cruise Ship Group.

Decision

The Trustees noted the information provided.

6. END OF PROJECT MONITORING FORMS

(a) **Oban Sailing Club**

The Trustees considered an End of Project Monitoring form from Oban Sailing Club.

Decision

The Trustees noted the information provided.

(b) **Oban Communities Trust**

The Trustees considered an End of Project Monitoring form from Oban Communities Trust.

Decision

The Trustees noted the information provided.

(c) **Soroba Young Families Group**

The Trustees considered an End of Project Monitoring form from Soroba Young Families Group.

Decision

The Trustees noted the information provided.

(d) **Argyllshire Gathering**

The Trustees considered an End of Project Monitoring form from the Argyllshire Gathering.

Decision

The Trustees noted the information provided.

(e) **Oban Lorn Shinty Club**

The Trustees considered an End of Project Monitoring form from Oban Lorn Shinty Club.

Decision

The Trustees noted the information provided.

(f) **Oban Gaelic Choir**

The Trustees considered an End of Project Monitoring form from Oban Gaelic Choir.

Decision

The Trustees noted the information provided.

(g) **Hope Kitchen**

The Trustees considered an End of Project Monitoring form from Hope Kitchen.

Decision

The Trustees noted the information provided.

(h) **The GRAB Trust**

The Trustees considered an End of Project Monitoring form from the GRAB Trust.

Decision

The Trustees noted the information provided.

(i) **North Argyll Carers Centre**

The Trustees considered an End of Project Monitoring form from North Argyll Carers Centre.

Decision

The Trustees noted the information provided.

The Council resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the press and public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 6 respectively of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

E1 **7. ACTUAL INCOME EXPENDITURE REPORT**

A financial statement detailing the current position of investment transaction for the period 1st April 2015 to 31st July 2016 was considered.

Decision

The Trustees noted the information provided.

(Ref: Financial Statement by David McGregor, Simmers and Co dated 25th August 2016, submitted).

E1 **8. OUTSTANDING COMMITMENTS**

The Trustees noted there are no outstanding commitments to date.

E1 **9. APPLICATION SUMMARY**

The Trustees noted the application summary for the continued, new and late applications.

E1 **10. NEW APPLICATIONS**

(a) **Oban Youth Cafe**

The Trustees considered an application from Oban Youth Café.

Decision

The Trustees agreed to disperse £100.

E1 **11. OBAN MUSIC SOCIETY**

The Trustees considered an application from Oban Music Society.

Decision

The Trustees agreed to disperse £3,000.

(a) **Oban Winter Festival**

The Trustees considered an application from Oban Winter Festival.

Decision

The Trustees agreed to disperse £2,200.

E1 **12. FRIENDS OF OBAN COMMUNITY PLAY PARK**

The Trustees considered an application from Friends of Oban Community Play Park.

Decision

The Trustees agreed to disperse £5,000.

13. DATE OF NEXT MEETING

The next Oban Common Good Fund meeting is scheduled for Thursday 17th November 2016 at 2:30pm in Municipal Buildings, Oban.

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ARGYLL AND BUTE COUNCIL**OLI AREA COMMITTEE****COMMUNITY SERVICES
CUSTOMER SERVICES****12 OCTOBER 2016**

**NEW SCHOOLS REDEVELOPMENT PROJECT
OBAN HIGH SCHOOL UPDATE**

1.0 EXECUTIVE SUMMARY

- 1.1 Financial Close on the Campbeltown/Oban Schools Redevelopment Project was reached on Thursday 24 March 2016. This report provides Members with progress on the New Schools Redevelopment Project in partnership with hubNorth Scotland Ltd (hubNorth) to build the new Oban High School.
- 1.2 The Council's Communications Team, in partnership with hubNorth, has developed a communications and engagement strategy to provide regular, reliable and meaningful information about the project through:
- Press Releases;
 - Newsletters; and
 - Monthly Updates.
- The first newsletter was issued to coincide with the start of the new school session.
- 1.3 Morrison Construction, hubNorth's Tier 1 Building Contractor, started work on site on 25th April 2016. The initial works concentrated on establishing the site compound offices and ancillary accommodation, stripping topsoil from the existing grass rugby pitch, and upgrading a section of the Core Path from the school to Glencruitten. During the period June - October the works have been focused on the groundworks for the site of the new school building itself. The works are progressing well.
- 1.4 The Turf Cutting Ceremony for the new Oban High School took place on Monday 27th June 2016.
- 1.5 Morrison Construction has registered the site with the Considerate Constructors Scheme. Further details of this scheme are set out in Paragraph 4.9 and Appendix 1 to this report.

RECOMMENDATIONS

It is recommended that Members note the content of this report.

ARGYLL AND BUTE COUNCIL

OLI AREA COMMITTEE

COMMUNITY SERVICES
CUSTOMER SERVICES

12 OCTOBER 2016

**NEW SCHOOLS REDEVELOPMENT PROJECT
OBAN HIGH SCHOOL UPDATE**

2.0 INTRODUCTION

- 2.1 This report provides Members with progress on the Council's Schools Redevelopment Project in partnership with hubNorth Scotland Ltd (hubNorth) to build a new secondary school in Oban.
- 2.2 Financial Close on the Campbeltown/Oban Schools Redevelopment Project was reached on Thursday 24 March 2016.

The Project will deliver in Oban the construction of a new secondary school for pupils aged between 12 and 18, with a capacity for 1300 pupils. The new school will replace the existing Oban High School on the current school site, and will include the demolition of the existing school buildings, provision of an enlarged car park, improved bus pick up/drop off facilities, and landscaping.

3.0 RECOMMENDATIONS

It is recommended that Members note the content of this report.

4.0 DETAIL

- 4.1 On Thursday 24 March 2016, representatives from hubNorth Scotland Ltd, Galliford Try (Parent Company of Tier 1 building contractor Morrison Construction), Aviva, FES FM Ltd, the Scottish Government, and the Council, signed the contract agreement to conclude Financial Close on the Campbeltown/Oban project.
- 4.2 The Council's School Redevelopment Projects are being delivered as part of the Scottish Government's Schools for the Future Programme pipeline through hubNorth, the Council's project partner.
- 4.3 The key contract programme dates for Oban High School are:

Date	Description	Comment
May 2016 – March 2018	Phase 1 – Construction of new school building	
March/April 2018	Oban High School Decant	Pupils/staff move into new school building
April 2018 – February 2019	Phase 2 External Works	Demolition of existing school buildings, construction of car park, bus drop-off, and landscaping
February 2019	Phase 2 Completion	All works completed and whole school availability

4.4 Project Update

Preparatory works commenced on site in early May 2016, with works to establish the site office, accommodation and compound area, stripping topsoil from the existing grass rugby pitch, and the upgrading of a section of the Core Path from the school site to Glencruitten.

Site Compound and Core Path Works

The photographs below illustrate the establishment of the site compound, and the Core Path works, both of which are now completed.

Photographs 1 - 4 - the site compound area with offices and ancillary accommodation established at the Western edge of the current school site.

Photographs 5 - 8 - the Core Path works from the school site to Glencruitten, including a re-aligned culvert.



1 Existing units refurbished and used as site offices



2 Preparation of site compound area



3 Site compound welcome area



4 Site compound canteen facility



5 Core Path upgrade works adjacent to existing 3G pitch



6 Core Path upgrade works at Dalintart



7a Completed Core Path adjacent to 3G pitch



7b Section of completed Core Path



8a Culvert realignment works



8b. Realigned culvert

Following the site set up, the main groundworks completed during the period June - August were:

- Drainage works to McCall Terrace;
- Top soil stripping of existing grass rugby pitch;
- Foundation works for new school building – concrete and piling;
- Erection of new retaining wall to the 3G pitch and preparation of site of new long jump/triple jump run up and sand pit;
- New access road to future enlarged car park and bus drop-off; and
- Drainage works – including attenuation tank installed.

The works are progressing well and the various groundworks are illustrated in Photographs 9 – 20 below.



9 Drainage connection works at McCall Terrace



10 Top soil stripped from grass rugby pitch



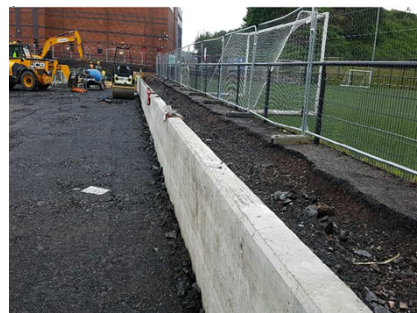
11 Preparation of concrete foundations



12 Concrete foundations for one of the lift shafts



13 Construction of new retaining wall to 3G pitch



14 Completed retaining wall to 3G pitch



15 Excavation works for the new long/triple jump run up and sand pit



16 Drainage works



17 Preparation of site for attenuation tank



18 Attenuation tank installed



19a Piling installation



19b Concrete binding laid to enable piles to be cut to correct length



20a New access road and footpath to the rear of McCall Terrace



20b New access road and footpath with gates closed during times school in session



21 First lift shaft being constructed



22 First sections of steelwork being erected

4.5 Future Building Works

Future works planned include:

- Drainage work;
- Structural steelwork; and
- Metal Decking

As well as the actual construction works taking place, in the

background the hubNorth design team continues to progress the design elements in line with the construction programme.

Ryder Architects visited the school in early September and October to discuss a number of key aspects of the design including:

- Colour palette;
- Internal door lock suiting;
- Sanitary ware; and
- Sports flooring.

4.6 Communications

HubNorth, working with the Council and Morrison Construction, has produced a communications and engagement strategy. The approach uses the best-practice model developed by the Council's Communications Team for major capital projects, such as the Oban Public Realm Scheme.

Regular, reliable and meaningful information about the project will be available through:

- Press Releases;
- Newsletters; and
- Monthly Updates.

The first project newsletter was issued to coincide with the start of the new school session.

Separate to this, information is issued to pupils and staff, as and when required, as they are the group most directly affected by the Works on an ongoing basis.

4.7 Events

The Turf Cutting Ceremony for the new Oban High School took place on Monday 27th June. Speeches were delivered by Councillor Roddy McCuish, Peter Bain, Head Teacher, and Angus McFarlane, Chief Executive hubNorth Scotland Ltd.



Councillor McCuish assisted by Peter Bain, Chloe Hamilton and Steven Povey, the youngest and oldest pupils of the school, and Angus McFarlane cut the turf adjacent to McCall Terrace, formally marking the beginning of the construction process.

Local Members were joined at the event by representatives from Scottish Government, hubNorth Scotland Ltd, Morrison Construction, Council officers, and Oban High School staff, pupils and parents.

4.8 Community Benefits

Throughout the construction period a number of benefits and opportunities will be available to the school and local community through:

- Employment Opportunities;
- Apprenticeships;
- Work Placements;
- Curriculum support; and
- Visits to the site and by Morrison Construction and their design team to the school.

The full time administrator position has been filled locally.

4.9 Considerate Contractor Scheme

In April 2016, Morrison Construction registered the site with the Considerate Constructors Scheme. Considerate Constructors seek to improve the image of the construction industry by striving to promote and achieve best practice under the Scheme's Code.

The Code is in five parts:

- Care about Appearance;
- Respect the Community;
- Protect the Environment;
- Secure everyone's Safety; and
- Value their Workforce

Further detail of the Considerate Constructors Scheme is attached as Appendix 1 hereof.

The first site inspection visit took place on 8th September 2016 and the inspection report is awaited.

4.10 Health, Safety and Environmental

The Oban High School construction site has been inspected by Galliford Try Health and Safety Managers, with no issues raised.

5.0 CONCLUSION

- 5.1** The project to deliver new secondary schools on a design, build, finance, and maintain basis in respect of Oban High School is now in the construction phase. This report provides highlight reporting in relation to the progress of the Works.

6.0 IMPLICATIONS

Policy The Council delegated all matters in respect of the provision of the new

school facilities to the Council's Policy and Resources Committee.

- Financial** The Project is been delivered within the financial envelope agreed by the Council in its Capital Plan and Revenue Outlook at the budget meeting of 11 February 2016.
- Legal** The Project Agreement was signed on 24 March 2016.
HR None at present.
- Equalities** None at present.
- Risk** The Council, in partnership with hubNorth Scotland Ltd, continues to monitor the progress of the Project to ensure completion of construction of the schools within the Scottish Government's end date of March 2018.
- Customer Service** None at present.

Douglas Hendry (Executive Director of Customer Services)
Ann Marie Knowles (Acting Executive Director of Community Services)
Councillor Rory Colville (Policy Lead - Education, Lifelong Learning)

9 September 2016

For further information contact:
Mike Casey (School Redevelopment Project Manager)
Tel: 01586 555917
Michael.casey@argyll-bute.gov.uk

Appendix 1 – Considerate Constructors Scheme

Considerate constructors seek to improve the image of the construction industry by striving to promote and achieve best practice under the Code. The Code of Considerate Practice outlines the Scheme's expectations and describes those areas that are considered fundamental for registration with the Scheme. The Code applies to all registered sites, companies and suppliers regardless of size, type or location.

The Code is in five parts and contains a series of bullet points. Each section of the Code contains an aspirational supporting statement and four bullet points which represent the basic expectations of registration with the Scheme.

Care about Appearance

Constructors should ensure sites appear professional and well managed:

- Ensuring that the external appearance of sites enhances the image of the industry;
- Being organised, clean and tidy;
- Enhancing the appearance of facilities, stored materials, vehicles and plant and
- Raising the image of the workforce by their appearance.

Respect the Community

Constructors should give utmost consideration to their impact on neighbours and the public:

- Informing, respecting and showing courtesy to those affected by the work;
- Minimising the impact of deliveries, parking and work on the public highway;
- Contributing to and supporting the local community and economy; and
- Working to create a positive and enduring impression, and promoting the Code.

Protect the Environment

Constructors should protect and enhance the environment;

- Identifying, managing and promoting environmental issues;
- Seeking sustainable solutions, and minimising waste, the carbon footprint and resources;
- Minimising the impact of vibration, and air, light and noise pollution; and
- Protecting the ecology, the landscape, wildlife, vegetation and water courses.

Secure everyone's Safety

Constructors should attain the highest levels of safety performance;

- Having systems that care for the safety of the public, visitors and the workforce;
- Minimising security risks to neighbours;
- Having initiatives for continuous safety improvement; and
- Embedding attitudes and behaviours that enhance safety performance.

Value their Workforce

Constructors should provide a supportive and caring working environment;

- Providing a workplace where everyone is respected, treated fairly, encouraged and supported;
- Identifying personal development needs and promoting training;
- Caring for the health and wellbeing of the workforce; and
- Providing and maintaining high standards of welfare.

ARGYLL AND BUTE COUNCIL OBAN, LORN AND THE ISLES AREA COMMITTEE

DEVELOPMENT AND INFRASTRUCTURE SERVICES

12th October 2016

OBAN, LORN AND THE ISLES ECONOMIC DEVELOPMENT ACTION PLAN 2016/2021

1. EXECUTIVE SUMMARY

- 1.1 The purpose of this paper is to seek approval from the Oban, Lorn and the Isles (OLI) Area Committee on the proposed OLI Economic Development Action Plan (EDAP), 2016/21 aligned to the overarching Strategic Argyll and Bute Economic Development Action Plan.
- 1.2 The content of the Strategic and OLI EDAPs fits with and contributes to the Single Outcome Agreement (SOA) long term objectives 2023 developed by the Community Planning Partnership.
- 1.3 It is important to note that the Strategic and OLI EDAPs are working documents so that economic opportunities can be captured and addressed as they arise during 2016/21.
- 1.4 The following recommendations are for consideration:
 - The OLI Area Committee notes the content of this paper.
 - The OLI Area Committee provides comments on the OLI EDAP, 2016/21 and endorses the plan as a working document as outlined in **Appendix 1**.
 - The OLI Area Committee notes the content of the *draft* Strategic EDAP (see **Appendix 2**) and provides any comments ahead of the Council's Environment, Development and Infrastructure (EDI) Committee in November 2016.

2. INTRODUCTION

- 2.1 The purpose of this paper is to seek approval from the OLI Area Committee on the proposed OLI EDAP, 2016/21 aligned to the overarching Strategic Argyll and Bute Economic Development Action Plan.

3. RECOMMENDATIONS

- 3.1 The recommendations for the OLI Area Committee are as follows:

- The OLI Area Committee notes the content of this paper.
- The OLI Area Committee provides comments on the OLI EDAP, 2016/21 and endorses the plan as a working document as outlined in **Appendix 1**.
- The OLI Area Committee notes the content of the *draft* Strategic EDAP (see **Appendix 2**) and provides any comments ahead of the Council's Environment, Development and Infrastructure (EDI) Committee in November 2016.

4. DEVELOPMENT, PREPARATION AND DELIVERY OF THE OLI EDAP

- 4.1 The overarching challenge for the OLI economy is to retain its population, particularly the young people, by improving and enhancing the skills profile of the area by rebalancing to a higher skilled workforce able to obtain higher value employment which in turn will attract higher earnings.
- 4.2 The revised EDAP for OLI will now focus on opportunities for economic growth aligned to the four priorities (referred to as '4i's) outlined in Scotland's Economic Strategy:
- Investment;
 - Innovation;
 - Internationalisation; and
 - Inclusive growth.

The 'Investment' priority in Scotland's Economic Strategy focuses on investment in 'Infrastructure'. Given that this is a significant issue for the OLI area, and for Argyll and Bute as a whole, 'Infrastructure' has been considered as a key priority. In addition, 'Islands' has also been identified as a key priority.

- 4.3 A workshop session was held in Oban, on Friday, 27th May 2016 to discuss the:
- revised structure based around the strategic priorities identified in Scotland’s Economic Strategy;
 - required specific, measurable, achievable, realistic and timebound (SMART) in–year milestones/actions to be delivered in order to achieve the proposed success measures, many in subsequent years; and
 - duration of the OLI EDAP, where it was recognised that this plan should focus on a longer time period i.e. five years, to allow for the achievement of outcomes.
- 4.4 There was a general consensus that ‘Investment’ in Islands’ and ‘Infrastructure’, and ‘Inclusive Growth’ were critical areas of focus as outlined in **Figure 1** below. However, it should be noted that all the ‘i’s are not mutually exclusive of each other.

Figure 1: Economic Growth Framework for OLI



- 4.5 To continue the inclusive approach, a draft OLI EDAP for 2016/21 was circulated to all elected members and other workshop attendees (including those that had sent their apologies) on 24th June 2016 with comments requested by 5th July 2016, in order to meet the timeline required for the submission of the paper to the August Area Committee. However, this report was subsequently delayed until the October OLI Area Committee due to the issues outlined in the following paragraph

4.6 On consideration of all appropriate comments, suggestions and amendments that were captured and fed back, it became apparent that there were a number of common actions to be delivered in partnership by staff in the Economic Development and Strategic Transportation service with key stakeholders across all of Argyll and Bute's administration areas (as well as within). It was identified that there was a requirement for the preparation of a refreshed overarching Argyll and Bute Strategic EDAP, using the new structure in **Figure 1** above, to replace the current 2013-2018 document. Some of these issues were as follows:

- digital and mobile connectivity;
- facilitation of housing development;
- the actions and outcomes to be developed and delivered through the Council's Single Investment Plan (includes a digital focus);
- marketing and promotion of Argyll and Bute across key sectors;
- business support with a focus on the delivery of the Business Gateway, Local Growth Accelerator Programme (50% funded by ERDF monies) across the whole of Argyll and Bute;
- skills development and modern apprenticeship opportunities; and
- access to key European funding sources such as Argyll and the Islands LEADER and European Maritime and Fisheries programmes.

4.7 In order for this action to be taken forward it was agreed, through notifying the chair of the OLI Area Committee, to bring a paper to the October meeting.

4.8 It is recognised that other substantive projects are also key to the sustainable economic growth of OLI, such as the completion of the new Oban High School by March 2018.

4.9 With regard to housing development for the OLI area this equates to the development of 555 houses by the end of 2021, of which 240 will be affordable homes and 315 will be private dwellings. In particular, it should be noted that 90 new homes will be built across Mull, Iona, Coll and Tiree of which 40 will be affordable homes and 50 private houses.

4.10 Following approval by the Area Committee, officers will work to implement the key in-year milestones/actions as contained in the OLI EDAP and those in the overarching Strategic EDAP.

5. CONCLUSION

5.1 This report provides the OLI Area Committee with a revised area-based EDAP aligned as appropriate to the four priorities outlined in Scotland's Economic Strategy. The OLI EDAP is a working document for 2016/21 to enable economic growth opportunities to be included as they arise.

5.2 Further to feedback received from participants during the short consultation period from May to July 2016 it became apparent that there were a number of common actions to be delivered in partnership by staff in the Economic Development and Strategic Transportation service with key stakeholders across all of Argyll and Bute’s administration areas (as well as within). It was identified that there was a requirement for the preparation of a refreshed overarching Argyll and Bute Strategic EDAP to replace the current 2013-2018 document.

6. IMPLICATIONS

6.1 The implications for the OLI Area Committee are as outlined in **Table 6.1** below.

Table 6.1: Implications for the OLI Area Committee	
Policy	The OLI EDAP 2016/21 (and subsequent in-year plans) must align and adhere, as appropriate, to Local Development Plan and the SOA Local/SOA long term objectives, 2016-2023.
Financial	The OLI EDAP will ensure that the area’s resources are allocated efficiently and effectively with regard to the economic development priorities and ambitions for OLI. There will need to be annual consideration of best alignment between resources and priorities.
Legal	All legal implications at project level will be taken into consideration.
HR	The OLI EDAP priorities will be resourced in terms of staff time in the context of the Council’s annual service planning process and through shared staff resource discussions with Community Planning Partners.
Equalities	The OLI EDAP will comply with all Equal Opportunities policies and obligations.
Risk	None.
Customer Service	The OLI EDAP will provide internal and external customers with a clear articulation of the key priorities for developing the OLI economy, thereby facilitating focus, effective resource planning and partnership working at the local level.

Executive Director of Development and Infrastructure
Policy Lead, Cllr Aileen Morton
 12th September 2016

For further information contact:

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 Ishabel Bremner, Economic Development Manager, tel: 01546 604375.

APPENDIX 1: OBAN, LORN AND THE ISLES ECONOMIC DEVELOPMENT ACTION PLAN, 2016/21

It should be noted that the SMART actions outlined below will be undertaken by appropriate staff and teams of staff across the EDST Service.

INVESTMENT

Investment in infrastructure (physical and digital), islands, key sectors, business support, communities and people will in turn attract further business investment, stimulate economic activity and deepen access to the labour market in the Oban, Lorn and the Isles (OLI) area.

OLI: INVESTMENT IN INFRASTRUCTURE - PHYSICAL/CAPITAL PROJECTS				
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure
Rural growth is underpinned by a cohesive approach to regeneration. (Outcome 2)	Capital investment has successfully regenerated OLI in a manner that optimises sustainable economic growth.	Oban Maritime Quarter Maritime Visitor Facility and Oban Transit Berthing Facility. Both projects will run at the same time off season January to May/June 2017.	<ol style="list-style-type: none"> 1. Full business cases and detailed designs due for completion September 2016. 2. Tender dispatch forecasted to be October/ November 2016. 3. Contract award November/December 2016. Construction start anticipated January 2017. 4. Award Contract for Contamination surveys anticipated July 2016, Demolition between August and October dependent of survey findings (minor). 	All works complete and facilities operational forecasted summer 2017. Construction jobs.
		Ongoing delivery of the Lorn Arc TIF	<ol style="list-style-type: none"> 1. Recruitment of Project Managers (2) and Programme Manager (1), successful candidates in post between June and October 2016. 2. Oban North Pier extension - concept design completed. 3. Oban Airport Business Park – utilities feasibility studies completed – August/September 2016. 4. Oban Airport Business Park – submission/approval of Masterplan - September/October 2016. 5. Oban Airport Business Park – procurement of site services following submission of above feasibility studies and obtaining required committee approvals, autumn 2016. 6. Oban South – options for progressing with full business case (FBC) brought forward to committees for approval September/October 2016. Followed by with FBC sign off by Policy & Resources Committee and Lorn Arc TIF Executive – January 2017. 7. Halfway House Roundabout - continue to progress discussions with LINK, who are indicating Options Agreement will not be concluded with landowner until September 2017. 8. Lorn Road/Kirk Road – Continue to progress discussions with HIE regarding their timescales for bringing forward additional office space at SAMS. 	Completion of the North Pier extension and streetscape anticipated by the end of 2020.

OLI: INVESTMENT IN INFRASTRUCTURE - PHYSICAL/CAPITAL PROJECTS (continued)				
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure
Rural growth is underpinned by a cohesive approach to regeneration. (Outcome 2)	Capital investment has successfully regenerated OLI in a manner that optimises sustainable economic growth.	Oban as a University Town	<ol style="list-style-type: none"> 1. Map the key priorities and recommendations to take Oban forward as a University town. Led by Highlands and Islands Enterprise (HIE). 2. Examine the potential for Oban south (Lorn Arc TIF project) to be the location for student accommodation. 	Oban is recognised as a University Town by end of 2021.
Areas within Argyll and Bute realise their potential through partnership working. (Outcome 1)	Integrated sustainable transport networks.	Increase use of Oban and the Isles Airport	<ol style="list-style-type: none"> 1. Marketing of the airports and subsidised PSO air services. 2. Lobby to attract commercial air lines to operate commercial air services to Glasgow/Edinburgh. 	<p>Increase passengers on subsidised air services to the islands (evidence based with 2016).</p> <p>New commercial air services to the Central Belt.</p>
OLI: INVESTMENT IN KEY SECTORS AND BUSINESS SUPPORT				
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure
Argyll and Bute has a thriving economy especially within the key sectors of tourism, maritime, food and drink. (Outcome 1)	A sustainable food and drink industry supply chain that adds value across all it key components (primary producers to processors) in order to generate economic growth, improved provenance and profile for OLI.	Investment in the branding of Oban.	<ol style="list-style-type: none"> 1. Scope out the actions required and stakeholder involvement to integrate Oban's branding of 'Seafood Capital of Scotland', 'Gateway to the Isles' and 'University Town' into a consistent brand that highlights its excellent food and drink offering by end of March 2017. 	A strong recognisable brand for Oban by end of 2021.

OLI: INVESTMENT IN KEY SECTORS AND BUSINESS SUPPORT (continued)				
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure
Argyll and Bute has a thriving economy especially within the key sectors of tourism, maritime, food and drink. (Outcome 1)	A sustainable food and drink industry supply chain that adds value across all it key components (primary producers to processors) in order to generate economic growth, improved provenance and profile for OLI.	Potential of seaweed farming and processing in the OLI area.	1. Explore the present and future market demand for seaweed farming and processing and the potential for Scottish Association for Marine Science (SAMS) to act as a centre of 'know-how' for seaweed farming by the end of 2018.	OLI area recognised as a centre of excellence for seafood farming and processing, attracting state of the art biotechnology businesses to the European Marine Science Park by end of 2021.
Entrepreneurship is at the heart of all we do. (Outcome 1)	Sustainable and growing businesses in OLI.	Roadshow across the OLI business community to promote available business support with a focus on the EDF funded Local Growth Accelerator Programme, the LEADER Enterprise funding and the LEADER Farm Diversification funding.	1. The Head of Economic Development & Strategic Transportation accompanied by Business Gateway staff will repeat Business Breakfast event held late 2015 in Oban in the autumn 2016.	Establish new and grow existing relationships between the Council and the OLI business community.
OLI: INVESTMENT IN COMMUNITIES				
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure
Areas within Argyll and Bute realise their unique potential through partnership working. (Outcome 1)	Thriving, sustainable and successful OLI Communities and the Third Sector.	Bespoke support to communities and third sector organisations to access funding information.	1. Assist with the potential Third Sector Asset Transfer to Council owned Dervaig site on Mull.	Former toilets are opened and beneficial in increasing tourism in the area.

INNOVATION

OLI must foster a culture of innovation alongside specific initiatives.

OLI: INNOVATION - ENTREPRENEURSHIP				
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure
Entrepreneurship is at the heart of all we do. (Outcome 1)	Argyll and Bute is recognised as a key location for enterprise and entrepreneurial activity.	Increase the level of entrepreneurship throughout OLI.	1. Delivery of Enterprise Week in Oban, 31 st October to 4 th November 2016, in partnership with HIE.	Increase in enterprise and entrepreneurship activity by end of 2018 (evidence based with 2016).

INTERNATIONALISATION

Enable OLI to take advantage of international opportunities by rethinking its role in an evolving global context.

INTERNATIONALISATION – PROMOTION AND MARKETING OF OLI				
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure
Argyll and Bute has a positively promoted image within and outwith its area boundary. (Outcome 1)	OLI is a destination of choice for families, individuals and businesses to relocate, live and work.	Delivery of the Marketing Action Plan.	<ol style="list-style-type: none"> Promotion of success of major capital regeneration projects and venue marketing, such as Oban Public Realm Works, Stafford Street. Joined up marketing of local events e.g. Highland Games, Mull Rally, half marathons/10k, National Mod, music festivals e.g. Tiree Music Festival – attractive for visitors and also for people who may decide to move there. 	<p>Print and digital materials available for Argyll and Bute Council and its partners (2017/18 and ongoing).</p> <p>Increase in visitors to events (evidence based with 2016).</p>

APPENDIX 2: ARGYLL AND BUTE STRATEGIC ECONOMIC DEVELOPMENT ACTION PLAN, 2016/21

INVESTMENT

Investment in infrastructure (physical and digital), islands, key sectors, business support, communities and people will in turn attract further business investment, stimulate economic activity and deepen access to the labour market for Argyll and Bute.

INVESTMENT IN INFRASTRUCTURE - PHYSICAL/CAPITAL PROJECTS					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Areas within Argyll and Bute realise their potential through partnership working. (Outcome 1)	Integrated sustainable transport networks.	Permanent solution to the surrounding of the A83 to ensure the road remains open at all times. Upgrade of the A82 and A85.	1. Ongoing lobbying to the Scottish Government by elected members in partnership with the private sector.	Reduction in the number of days the A83 is unavailable. Recognition by the Scottish Government on the strategic importance of the trunk roads through Argyll.	Argyll and Bute Council and local communities.
Buildings and land use are optimised to best sustain economic growth. (Outcome 2)	External infrastructure funding levered into Argyll and Bute	Preparation and delivery of a Single Investment Plan.	1. Analyse existing documents, identify key projects and sites by the end of March 2017. 2. Identify partners, solutions, costs, responsibilities and funding by end of March 2017. 3. Finalise plan and present to members and Community Planning Partnership by end of March 2017.	Production of the Single Investment Plan Actions during 2017/18. Inclusion of specific actions to take forward in the strategic and /or area-based EDAPs for 2018 until 2021.	Argyll and Bute Council (Strategic Transportation Policy Officer)
INVESTMENT IN DIGITAL INFRASTRUCTURE – BROADBAND AND MOBILE					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
The digital network is equitable to high standards experienced across Scotland. (Outcome 2)	Full coverage of superfast broadband connectivity across Argyll and Bute	Highlands and Islands project in partnership with BT (including Giga Plus Argyll Project).	1. Continue to lobby the Highlands and Islands project in partnership with BT to achieve full coverage.	Capacity to deliver next generation broadband to 95% of premises by 2018. Full coverage by 2021. As indicated by the Scottish Government to the R100 programme.	Argyll and Bute Council (Digital Liaison Officer), HIE, BT and Community Broadband Scotland (CBS).

INVESTMENT IN DIGITAL INFRASTRUCTURE – BROADBAND AND MOBILE (continued)					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
The digital network is equitable to high standards experienced across Scotland. (Outcome 2)	Increased coverage of mobile connectivity across Argyll and Bute.	Home Office led Emergency Service Mobile Communication Programme (ESCMP) to extend 4G coverage. Increased commercial coverage from MNOs.	<ol style="list-style-type: none"> 1. Continue to assist EE to extend mobile coverage across Argyll and Bute, also engage with Home Office to assist in the network extension programme in extreme rural locations. 2. Continue to lobby Mobile Network Operators (MNOs) to extend commercial coverage. 	<p>ESCMP has full coverage by 2017 prior to Airwaves transfer 2020.</p> <p>MNOs have their target of 98% of all premises to have 4G coverage by 2020.</p>	Argyll and Bute Council (Digital Liaison Officer), Home Office, EE and Cornerstone Telecommunications Infrastructure Limited (CTIL) (network partnership between Vodafone and O2)
INVESTMENT IN ISLANDS (INCLUDING INFRASTRUCTURE INVESTMENT)					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Areas within Argyll and Bute realise their potential through partnership working. (Outcome 1)	The islands in the Argyll and Bute area are thriving through taking advantage of opportunities to diversify their economic base.	Argyll and the Islands Taskforce activity.	<ol style="list-style-type: none"> 1. Islands Connections event, October 2016. 2. Consulting island communities with regard to support and content of event. 3. Engaging with Scottish Government Islands Bill consultations. 	<p>Completion of Islands Connections event.</p> <p>Argyll and Bute to positively influence the Scottish Government Islands Bill.</p>	Argyll and the Islands Taskforce activity.
	External infrastructure funding levered into the island communities.	Preparation and delivery of a Single Infrastructure Plan with regard to ferries.	<ol style="list-style-type: none"> 1. Analyse existing documents with regard to ferry services and capacity by September 2016. 2. Work with Calmac to develop solutions and responsibilities by September 2016. 3. Finalise plan (including ferry issues) and present to members and Community Planning Partnership, November 2016. 	Production of the Single Investment Plan Actions during 2017/18. Inclusion of specific actions to take forward in the strategic and /or area-based EDAPs for 2018 until 2021.	Argyll and Bute Council and Calmac.

INVESTMENT IN ISLANDS (INCLUDING INFRASTRUCTURE INVESTMENT (continued))					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Education and training opportunities are aligned to economic development opportunities both within Argyll and Bute and nationally. (Outcome 3)	Education and skills training opportunities are aligned to economic development opportunities across the island communities.	Modern apprenticeship opportunities.	1. Work in partnership with Skills Development Scotland and Calmac to identify modern apprenticeship opportunities.	Increase uptake in modern apprenticeship opportunities for island residents by the end of 2018 (evidence based with 2016).	Argyll and Bute Council and Calmac.
INVESTMENT IN KEY SECTORS AND BUSINESS SUPPORT					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Argyll and Bute has a thriving economy especially within the key sectors of tourism, maritime, food and drink. (Outcome 1)	Argyll and Bute is recognised as an all year round tourism destination	Collate market intelligence on the tourism market across Argyll and Bute and its administrative areas.	1. Establish (as far as practicable) a tourism baseline for Argyll and Bute based on identified key attractions and subsequent analysis.	Completion of baseline for end of 2017.	Argyll and Bute Council.
		Support Argyll and the Isles Tourism Co-operative (AITC) in its activities, linked to the Council's objectives and the Tourism Strategy.	1. Engage with tourism businesses to develop an understanding of their plans and requirements for future growth and expansion across Argyll and Bute and support in value added activities. 2. Collaborate and build relations with other complementary local authorities on the west coast for aligned marketing and growth approach.	Attract further tourism sector investment to Argyll and Bute by end of 2021 (evidence based with 2016).	Argyll and Bute Council and AITC.
Argyll and Bute has a thriving economy especially within the key sectors of tourism, maritime, food and drink. (Outcome 1)	Sustainable growth in tourism through skills development with Argyll and Bute as a whole being accredited as a World Host destination.	Roll-out World Host training.	1. Work in conjunction with Business Gateway and AITC to promote and encourage business uptake of World Host training.	Increased number of businesses placing staff through accredited World Host training by end of 2018 (evidence based with 2016).	Argyll and Bute Council (Business Gateway Team) and AITC.

INVESTMENT IN KEY SECTORS AND BUSINESS SUPPORT (continued)					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Argyll and Bute has a thriving economy especially within the key sectors of tourism, maritime, food and drink. (Outcome 1)	A recognised and sustainable cruise ship market value chain for Argyll and Bute.	Work with partners, improved research, relations and proactive promotion of the region.	<ol style="list-style-type: none"> 1. Research cruise ship market structure and identify growth opportunities 2. Proactively market the region to prospective new companies. 3. Maintain current relations and keep up to date with market needs. 4. Ensure Argyll and Bute is packaged effectively alongside the rest of the West Coast of Scotland. 	Increase cruise ship visits at ports and increase passenger volume across Argyll and Bute as a whole by 2021 (evidence based with 2016).	Argyll and Bute Council (Economic Growth Team).
Argyll and Bute has a thriving economy especially within the key sectors of tourism, maritime, food and drink. (Outcome 1)	A sustainable food and drink industry supply chain that adds value across all its key components (primary producers to processors) in order to generate economic growth, improved provenance and profile for Argyll and Bute.	Support the development of the aquaculture sector through the recommendations of the Economic Forum.	<ol style="list-style-type: none"> 1. Engage with aquaculture businesses to develop an understanding of their plans and requirements for future growth and expansion within Argyll and Bute by end of March 2017. 2. Feed into the Scottish Government's 'Review of the Aquaculture Consenting Regime' in collaboration with colleagues from Marine Planning by end of March 2017. 	<p>Attract and measure level of aquaculture investment to Argyll and Bute by the end of 2021.</p> <p>Adopt recommendations of the consenting review.</p>	Argyll and Bute Council (Economic Growth Team), HIE, AITC, VS, Scotland Food and Drink.
		Support Food from Argyll in its development.	<ol style="list-style-type: none"> 1. Grow a portfolio of successful Argyll and Bute food and drink case studies with recommendations to feed into the development of Food from Argyll by end of March 2017. 2. Collaborate with other local authorities on the west coast for a concerted marketing and growth approach, including a focus on a food and drink trail by end of March 2017. 3. Explore the above as a potential Argyll and the Islands LEADER co-operation project. 	Growth of Food from Argyll and/or West Coast food & drink brand(s) by 10 producers across the whole of Argyll and Bute by the end of 2018.	Argyll and Bute Council (Economic Growth Team), HIE, AITC, VS, Scotland Food and Drink.

INVESTMENT IN KEY SECTORS AND BUSINESS SUPPORT (continued)					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Education and training opportunities are aligned to economic development opportunities both within Argyll and Bute and nationally. (Outcome 3)	Forestry industry has moved up the value chain.	Greater access to local training and employment opportunities for the forestry sector.	<ol style="list-style-type: none"> 1. Review of Forest and Woodland Strategy in conjunction with Forestry Commission Scotland to establish baselines for training and employment opportunities and identify key growth opportunities for the forestry sector in Argyll and Bute. 2. Develop a close working relationship with University of the Highlands and Islands (UHI) by working on securing inward investment and local training opportunities. 3. Through initial biomass discussions with businesses with input from Business Gateway and in partnership with HIE and participation in wood fuel forums throughout the year, gather market intelligence to identify gaps and opportunities for Argyll and Bute. 	<p>Establish a baseline and identify sustainable forestry activities and opportunities for Argyll and Bute by early 2018.</p> <p>Increased local take up of training opportunities by end of 2018 (evidence based with 2016).</p> <p>Encourage development of wood biomass power facilities throughout Argyll and Bute.</p>	Argyll and Bute Council (Economic Growth and Business Gateway Teams), HIE, Skills Development Scotland (SDS) and Scottish Forestry Commission (SFC).
Entrepreneurship is at the heart of all we do. (Outcome 1)	Sustainable and growing businesses in Argyll and Bute.	Business Gateway – Local Growth Accelerator Programme where 50% of funding has been secured from the European Regional Development Fund (ERDF).	<ol style="list-style-type: none"> 1. Launch of Local Growth Accelerator Programme (autumn 2016). Argyll and Bute Council area annual targets to the end of 2018: <ul style="list-style-type: none"> • Specialist Advice: 12 businesses assisted with one to one advice. • Growth Grant: 12 businesses supported with grant funding. • Graduate Placement Service: 4 businesses supported with six to twelve month graduate placements. • Growth Workshops: 144 attendees at 24 workshops, 48 businesses assisted. • Regional Specific Entrepreneurial Support: 12 businesses assisted with advice, information or events. • Key Sector Support: 33 businesses assisted with advice, information or events. 	<p>Successful delivery of the Local Growth Accelerator Programme with associated outcomes by end of December 2018.</p> <p>Meeting European compliance rules resulting in 100% draw down of European funding claims (ERDF and LEADER) from the Scottish Government.</p>	Argyll and Bute Council Business Gateway Team.

INVESTMENT IN COMMUNITIES					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Argyll and Bute has a thriving economy especially within the key sectors of tourism, maritime, food and drink. (Outcome 1) Rural growth is underpinned by a cohesive approach to regeneration. (Outcome 2)	Maximise European funding and Argyll and Bute's policy influence in order to promote sustainable economic growth and regeneration across Argyll and Bute.	Argyll and the Islands LEADER programme, 2014-2020.	<ol style="list-style-type: none"> Given that the Argyll and Bute Council is the Accountable Body for LEADER and EMFF, submit a paper to the Environment, Development and Infrastructure (EDI) Committee on 12th August 2016 to seek approval for the formal launch of LEADER on Monday, 15th August 2016. Development of the Small Business Support Scheme and Farm Diversification during July 2016. Develop and prepare scoring paperwork for LEADER projects by end of September 2016. Ongoing work with communities and project applicants on initial expressions of interest and then applications as appropriate. First anticipated LEADER Local Action Group meeting is 27th October 2016. 	<p>Number of rural economic development projects supported by 2018.</p> <p>Achieving spend of circa. £9m throughout Argyll and Bute through a combination of LEADER and additional levered-in funding by 2018.</p> <p>Compliant completion of the Argyll and the Islands LEADER 2014-2020 programme by end of 2020.</p>	Argyll and Bute Council (European Team) and Argyll and the Islands LEADER Local Action Group.
		Argyll and the Ayrshires EMFF (European Maritime and Fisheries Fund) programme, 2014-2020.	<ol style="list-style-type: none"> Finalised Framework Agreement between Argyll and Bute Council and Marine Scotland by the end of August 2016. Establishment of joint marketing material for the Fisheries Local Action Group with the Ayrshires by the end of September 2016. Seek programme guidance and application forms from Marine Scotland in order to launch the programme before the end of 2016. 	<p>Number of EMFF supported projects across the Argyll and the Ayrshires FLAG area by 2018.</p> <p>Compliant completion of the Argyll and the Ayrshires EMFF 2014-2020 programme by end of 2020.</p>	Argyll and Bute Council (European Team) and Argyll and the Ayrshires Fisheries Local Action Group (FLAG).
Areas within Argyll and Bute realise their unique potential through partnership working. (Outcome 1)	Thriving, sustainable and successful Argyll and Bute Communities and the Third Sector.	Generic support to communities and third sector organisations to access funding information.	<ol style="list-style-type: none"> Number of communities and third sector organisations accessing the Funding Alert and amount of funding secured as a consequence. Measured annually. By end of March 2017. 	Ongoing sustainable communities that have access to the appropriate support information.	Argyll and Bute Council (Social Enterprise Team).

INVESTMENT IN PEOPLE					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
<p>Everyone in Argyll and Bute is supported to be ambitious and realise their full potential. (Outcome 3)</p> <p>Education and training opportunities are aligned to economic development opportunities both within Argyll and Bute and nationally. (Outcome 3)</p>	<p>Education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute.</p>	<p>Council's Modern Apprenticeship Programme.</p>	<p>1. Work with appropriate Council departments to encourage the uptake of modern apprenticeships throughout 2016/17.</p>	<p>Increased uptake of Council modern apprenticeships by end of 2018 (evidence based with 2016).</p>	<p>Argyll and Bute Council and SDS.</p>

INNOVATION

Argyll and Bute Council must foster a culture of innovation alongside specific initiatives.

INNOVATION - ENTREPRENEURSHIP					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Entrepreneurship is at the heart of all we do. (Outcome 1)	Argyll and Bute is recognised as a key location for enterprise and entrepreneurial activity.	Increase the level of entrepreneurship throughout Argyll and Bute.	<ol style="list-style-type: none"> 1. Work with Argyll College UHI and HIE to take forward the concept of a Coastal Communities Centre for Creativity and Enterprise and relevant qualifications in Entrepreneurship for businesses by the end of 2016. 2. Business Gateway to assist in facilitating a survey to micro businesses on what the demands and gaps are with regard to entrepreneurship and enterprise skills development by the end of 2016. 	Increase in enterprise and entrepreneurship activity by end of 2018 (evidence based with 2016).	Argyll and Bute Council, Argyll College UHI and HIE.
INNOVATION – DOING THINGS DIFFERENTLY					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Argyll and Bute has a thriving economy especially within the key sectors of tourism, maritime, food and drink. (Outcome 1) Argyll and Bute embraces digital opportunities. (Outcome 1)	Argyll and Bute has a robust profile through social media and a robust tourism sector.	Building on the Explore Argyll and the Isles suite of leaflets use digital and social media more innovatively to increase awareness of the Argyll and Bute area as a place to live, work and visit.	<ol style="list-style-type: none"> 1. Scope out how the Council’s website and social media facilities can be used more innovatively (e.g. promoting a series of events in an area) to encourage more people to visit and/or relocate to the area (set a baseline of activity). 2. Work with businesses to assess the scope for joint ticketing to attractions across Argyll and Bute. 3. Identify key business figures and/or celebrities to champion Argyll and Bute. 	<p>Exponential increase in social media reach and website visits by end of 2018 (measure against 2016 baseline).</p> <p>Joint ticket deals to increase visit to attractions by 10% by end of 2020 (measure against 2016 baseline).</p> <p>Increase traction in media (evidence base required) through coverage of celebrity champions by the end of 2020.</p>	Argyll and Bute Council (Promotions and Marketing Officer) and tourism businesses through AITC.

INTERNATIONALISATION

Enable Argyll and Bute Council to take advantage of international opportunities by rethinking its role in an evolving global context.

INTERNATIONALISATION – PROMOTION AND MARKETING OF ARGYLL AND BUTE					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Argyll and Bute has a positively promoted image within and outwith its area boundary. (Outcome 1)	Argyll and Bute is a destination of choice for families, individuals and businesses to relocate, live and work.	Delivery of the Marketing Action Plan.	<ol style="list-style-type: none"> 1. Develop a digital picture library which includes images of areas across Argyll and Bute. 2. Promote Argyll and Bute as a place to stay or relocate – develop case studies for difference audiences. 	<p>Photo library complete for use by Argyll and Bute Council and partners (2017/18 and ongoing).</p> <p>Case study subject(s) identified, stories written and library created (2017/18 and ongoing).</p>	Argyll and Bute Council (Promotions and Marketing Officer)
		Delivery of the Marketing Plan for the Argyll Sea Kayak Trail.	<ol style="list-style-type: none"> 1. Promotion of the Argyll Sea Kayak Trail through the discrete marketing plan for that project. 	<p>National and international recognition of the recreational activities such as kayaking in Argyll and Bute.</p>	
<p>Argyll and Bute has a positively promoted image within and outwith its area boundary. (Outcome 1)</p> <p>Education and training opportunities are aligned to economic development opportunities both within Argyll and Bute and nationally. (Outcome 3)</p>	Education and skills training opportunities are aligned to economic development opportunities within Argyll and Bute.	Securing inward investment and local employment/training opportunities for Argyll and Bute.	<ol style="list-style-type: none"> 1. Develop a close working relationship with Scottish Development International (SDI), Highlands and Islands Enterprise (HIE) and Argyll College UHI to identify and attract inward investment to Argyll and Bute. 2. Focus on opportunities in Argyll and Bute that could secure funding from the Council via the Inward Investment Fund (£1m) and Rural Resettlement Fund (£500k). 	<p>Increased take up in training opportunities linked to inward investment local job opportunities by the end of 2018.</p> <p>Dissemination and delivery of the Council wide Inward Investment Fund (£1m) and Rural Resettlement Fund (£500k).</p>	Argyll and Bute Council (Economic Development), HIE, SDI and Argyll College UHI.

INTERNATIONALISATION – GLOBAL NETWORKS AND CONTACTS					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Argyll and Bute has a thriving economy especially within the key sectors of tourism, maritime, food and drink. (Outcome 1) Argyll and Bute has a positively promoted image within and outwith its area boundary. (Outcome 1)	A sustainable food and drink industry supply chain that adds value across all it key components (primary producers to processors) in order to generate economic growth, improved provenance and profile for Argyll and Bute.	Strengthen the region’s twinning arrangement with the Bavarian district Amberg-Sulzbach to expand Argyll and Bute’s international network.	<ol style="list-style-type: none"> 1. Complete a successful twinning visit to Amberg-Sulzbach in August 2016 in order to expose businesses to international markets and share best practice and expertise in economic growth of the food and drink sector. 2. Convene a task force for collaborative projects by end of 2016 and promote activity with businesses through Business Gateway and in partnership with HIE. 3. Explore opportunities for an Argyll and the Islands LEADER co-operation project focusing on this theme. 	<p>Promotional information on the two areas appears on the Amberg-Sulzbach and Argyll and Bute Council digital platforms</p> <p>Local businesses capitalise on potential market opportunities in Amberg-Sulzbach and/or wider Bavaria.</p> <p>Local food/drink producers participate in a LEADER co-operation project.</p>	Argyll and Bute Council, Amberg-Sulzbach and the private sector.
		Sharing of good practice from international food and drink trade shows and events.	<ol style="list-style-type: none"> 1. Council attends/supports industry representatives to attend international food and drink trade shows and events. 	<p>Trade show attendance (identify trade shows and quantify).</p>	

INCLUSIVE GROWTH

Argyll and Bute is recognised as an area that promotes fair and equitable inclusive growth.

INCLUSIVE GROWTH – SKILLS DEVELOPMENT					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Education and training opportunities are aligned to economic development opportunities both within Argyll and Bute and nationally. (Outcome 3)	Robust and sustainable engagement between employers and education.	Argyll and Bute Developing the Young Workforce (DYW) Regional Group.	1. Economic Development, in partnership with Education colleges, Argyll College UHI, Skills Development Scotland and HIE to assist the private sector to prepare and submit the Argyll and Bute DYW Regional Group bid to the Scottish Government by end of September 2016.	Delivery of the 11 Wood Commission Recommendations and associated key performance indicators to be taken forward by DYW Regional Groups by the end of March 2019.	Argyll and Bute Council, Argyll College UHI, SDS, HIE and the private sector.
INCLUSIVE GROWTH – EQUITY OF EMPLOYMENT OPPORTUNITIES					
SOA Long Term Objectives (2023)	Outcome (by year 5)	Description of Activity	Milestones/Actions (in year)	Medium to Longer Term Success Measure	Key Partners
Everyone in Argyll and Bute is supported to be ambitious and realise their full potential. (Outcome 3)	Education and skills training opportunities are aligned to economic development opportunities within the Argyll and Bute area.	Preparation prior to devolved Welfare agenda.	1. In partnership with other appropriate Council departments input to the preparation of the Welfare agenda for Scotland prior to being devolved to the Scottish Government on 1 st April 2017.	Council's Employability Team is integral to the delivery of the Welfare agenda during 2017/18.	Argyll and Bute Council and other local authority areas across Scotland.

ARGYLL AND BUTE COUNCIL**OBAN, LORN AND THE ISLES
AREA COMMITTEE****DEVELOPMENT AND
INFRASTRUCTURE SERVICES****12 OCTOBER 2016**

ROADS REVENUE BUDGET - 2016/17 – 1st QUARTER UPDATE

1.0 EXECUTIVE SUMMARY

- 1.1 Roads revenue activities include drain cleansing, ditching, carriageway and footway repairs, roadside verge cutting and associated maintenance works. The revenue budgets complement the capital works which generally consist of road reconstruction, edge strengthening, resurfacing and surface dressing. This report is to advise Members of the roads revenue budget position at the end of the 1st Quarter of financial year 2016/17. It also provides a commentary of the main operational activities undertaken in the quarter.
- 1.2 2016/17 Budget - The overall roads maintenance budget for the 2016/17 year (excluding winter maintenance and coastal protection) is £3,972,055. The roads maintenance budget for the 2016/17 year (excluding winter maintenance, coastal protection and centrally allocated budgets) for the Oban Lorn and the Isles area, is £1,108,900. £255,922 has been spent at the end of the 1st Quarter – 23%

ARGYLL AND BUTE COUNCIL

OBAN LORN AND THE ISLES
AREA COMMITTEE

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

12 OCTOBER 2016

ROADS REVENUE BUDGET - 2016/17 – 1st QUARTER UPDATE

2.0 INTRODUCTION

2.1 This report follows-on from reports presented earlier in the year at previous Area Committees, which provided information on road maintenance revenue activities being delivered.

3.0 RECOMMENDATIONS

3.1 That the Committee notes this report.

4.0 DETAILS

Financial Position

4.1 The Roads Operations Budget is proposed in line with the Roads Maintenance and Management Strategy and the Roads Maintenance and Asset Management Plan (RAMP). The available budget has been allocated to target the higher priority activities. Like most road authorities, and as recently highlighted by the national audit carried out by Audit Scotland, there is insufficient funding available to carry out the desired level of maintenance activity.

4.2 Roads revenue expenditure is closely monitored by separating types of work into different 'activities'. This report is based solely upon financial information which has been collated through the 'Total' costing system. Budgetary figures provided in the Appendices to this report represent spends to the end of Q1 for the present financial year. Winter maintenance and coastal protection costs have been excluded from this report.

4.3 Appendix 1 shows the overall roads revenue maintenance budget for 2016 to 2017 for each area. The overall roads maintenance budget for the 2016/17 year (excluding winter maintenance and coastal protection) was £3,972,055 as indicated in the table.

4.4 Appendix 2 provides information on percentage spend at the end of Q1 for 2016/17 for each area

4.5 Appendix 3 shows spend at the end of Q1 for all activities in the Oban, Lorn and the Isles area this financial year 2016/17.

- 4.6 Appendix 4 shows graphically the Lorn budget profiles. Profiles are set for each budget line and are used to manage actual expenditure against available budget. Appropriate action has been taken over the financial year to achieve a level of satisfactory performance, whilst ensuring that we work within the available budget. The Graph shows 'target' spend (the black line) versus 'actual' spend (the red line). Appendix 5 shows graphically the Mull budget profiles. Profiles are set for each budget line and are used to manage actual expenditure against available budget. Appropriate action has been taken over the financial year to achieve a level of satisfactory performance, whilst ensuring that we work within the available budget. The Graph shows 'target' spend (the black line) versus 'actual' spend (the red line)

Operational Activities This Quarter

- 4.7 Our safety inspection regime continued and any identified faults were attended within the required timescales.

Revenue Activities - summary

1st cut grass all route complete Lorn, Mull and islands
Jet patch all routes Mull complete, selective routes Lorn, Coll and Tiree complete
Pothole repairs on going all routes general maintenance Lorn, Mull and islands
Drainage repairs Stevenson Street Oban complete
Flooding ditching and drainage Tralee Lorn complete
Ditching Easdale area Lorn complete
Gully emptying 80% complete Lorn
Salt slab cleared Connel airfield Lorn
General maintenance, signs, bollards, scrub etc on going Lorn, Mull and islands
Carriageway hand squad lining works Oban, Tobermory and Craignure complete

Capital Activities - summary

All surface dressing complete with machine lining 100% complete Lorn
Portsonachan wall/barrier works 95% complete Lorn
Appin bank reinforcement in progress 50% complete Lorn
Ganavan car park surfacing and lining complete Lorn
Glen Orchy, A816 Bland and Scammadale, A819 Bouvey, Ganavan Road pre surface dressing preparatory works and surface dressing and lining complete Lorn
A819 ladyfield commenced 10% complete

5.0 CONCLUSION

- 5.1 This report provides Members with a financial update on the roads revenue maintenance budget for the Oban, Lorn and the Isles Area at the end of Q1 2016/17.
- 5.2 It indicates that a spend of £255,922 or 23% has been recorded against the roads maintenance revenue budget.

5.3 Further quarterly reports will continue to be presented to Members at future Area Committees.

6.0 IMPLICATIONS

6.1	Policy	Works assessed and carried out under the current Roads Asset Management and Maintenance Plan.
6.2	Financial	This report details the current revenue position.
6.3	Legal	None
6.4	HR	None
6.5	Equalities	None
6.6	Risk	None
6.7	Customer Services	Maintains service level commitment set out in Service Plan.

Executive Director of Development and Infrastructure

Policy Lead Cllr Ellen Morton

Head of Roads & Amenity Services Jim Smith

28 August 2015

For further information contact: Kevin McIntosh, Roads Performance Manager,
Tel: 01546 604621

APPENDICES

Appendix 1 – 2015/16 - Roads Revenue Budget

Appendix 2 – 2015/16 – End of Q1 Budget Spend

Appendix 3 – 2015/16 – Budget Spend Q1 Detail – Oban, Lorn and the Isles

Appendix 4 – 2015/16 – End of Q1 – Spend profiles Lorn

Appendix 5 – 2015/16 – End of Q1 – Spend profiles Mull

APPENDICES

Roads Revenue Maintenance Budget 2016 to 2017

Activity	Activity Description	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	Lomond	Central	Total
0201	Resurfacing	0	0	0	0	0	0	0	0	0	0	0	0	0
0301	Anit Skid Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0
0501	Patching	46,666	46,667	46,667	140,000	93,333	46,667	140,000	52,800	123,200	176,000	97,500	0	553,500
0502	Potholing	87,000	87,000	87,000	261,000	166,667	83,333	250,000	27,000	63,000	90,000	30,000	0	631,000
0503	Road Master	56,667	56,666	56,667	170,000	113,333	56,667	170,000	33,000	77,000	110,000	70,000	0	520,000
0701	Bridges	0	0	0	0	0	0	0	0	0	0	0	230,755	230,755
0801	Cattle Grids	2,667	2,667	2,666	8,000	3,333	1,667	5,000	0	0	0	300	0	13,300
1001	Footways/Kerbs	17,666	17,667	17,667	53,000	35,333	17,667	53,000	15,900	37,100	53,000	53,000	0	212,000
1002	Cycleway/Patching	1,800	1,800	1,800	5,400	6,667	3,333	10,000	1,500	3,500	5,000	10,000	0	30,400
1301	Remedial Earthworks	3,334	3,333	3,333	10,000	13,333	6,667	20,000	1,620	3,780	5,400	5,000	0	40,400
1401	Drainage/Culverts	15,666	15,667	15,667	47,000	34,000	17,000	51,000	14,700	34,300	49,000	59,000	0	206,000
1402	Drainage/Ditches	50,334	50,333	50,333	151,000	87,333	43,667	131,000	25,380	59,220	84,600	71,000	0	437,600
1601	Scrub/Tree Maintenance	10,000	10,000	10,000	30,000	24,667	12,333	37,000	9,300	21,700	31,000	30,000	0	128,000
1701	Roads Markings/Studs	5,000	5,000	5,000	15,000	10,000	5,000	15,000	3,600	8,400	12,000	10,000	0	52,000
1801	Gully Emptying	16,000	16,000	16,000	48,000	36,000	18,000	54,000	33,600	78,400	112,000	56,000	0	270,000
2001	Boundary Fences/Walls	2,500	2,500	2,500	7,500	5,000	2,500	7,500	2,250	5,250	7,500	7,500	0	30,000
2101	Pedestrian Guardrails	1,166	1,167	1,167	3,500	2,333	1,167	3,500	1,050	2,450	3,500	3,500	0	14,000
2201	Traffic Signals	0	0	0	0	0	0	0	0	0	0	0	31,000	31,000
2301	Traffic Signs	3,334	3,333	3,333	10,000	3,333	1,667	5,000	1,500	3,500	5,000	13,500	0	33,500
2311	Illuminated Bollards	0	0	0	0	0	0	0	0	0	0	0	0	0
2401	Vehicle Safety Fence	8,334	8,333	8,333	25,000	16,667	8,333	25,000	7,500	17,500	25,000	25,000	0	100,000
2411	Street Name Plates	166	167	167	500	333	167	500	150	350	500	500	0	2,000
2501	Sweeping and Cleaning	0	0	0	0	0	0	0	0	0	0	0	0	0
3201	Emergency Incidents	3,500	3,500	3,000	10,000	5,000	5,000	10,000	5,000	5,000	10,000	10,000	0	40,000
3202	Summer Standby	8,100	8,100	8,100	24,300	8,933	4,467	13,400	2,550	5,950	8,500	8,300	7,500	62,000
	Roads	339,900	339,900	339,400	1,019,200	665,598	335,302	1,000,900	238,400	549,600	788,000	560,100	269,255	3,637,455
1501	Grass Cutting	25,000	25,000	25,000	75,000	58,667	29,333	88,000	15,870	37,030	52,900	55,000	0	270,900
1503	Weed Spraying	5,000	5,000	5,000	15,000	13,333	6,667	20,000	3,300	7,700	11,000	17,700	0	63,700
	Amenity	30,000	30,000	30,000	90,000	72,000	36,000	108,000	19,170	44,730	63,900	72,700	0	334,600
		369,900	369,900	369,400	1,109,200	737,598	371,302	1,108,900	257,570	594,330	851,900	632,800	269,255	3,972,055

Roads Revenue Maintenance Budget 2015 to 2016

	COMBINED AREA BUDGETS *												
	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B & C	H & L	**Bridges / Cattle grids etc.	Total
Area Budget	£339,900	£339,900	£339,400	£1,109,200	£737,598	£371,302	£1,108,900	£257,570	£594,330	£851,900	£632,800	£269,255	£3,972,055
Actual Spend - End of Q1	£52,238	£49,295	£55,688	£157,221	£105,555	£150,437	£255,992	£84,927	£82,017	£166,944	£145,526	£64,561	£790,244
	£287,662	£290,605	£283,712	£951,979	£632,043	£220,865	£852,908	£172,643	£512,313	£684,956	£487,274	£204,694	£3,181,811
Percentage Spend	15%	15%	16%	14%	14%	41%	23%	33%	14%	20%	23%	24%	20%

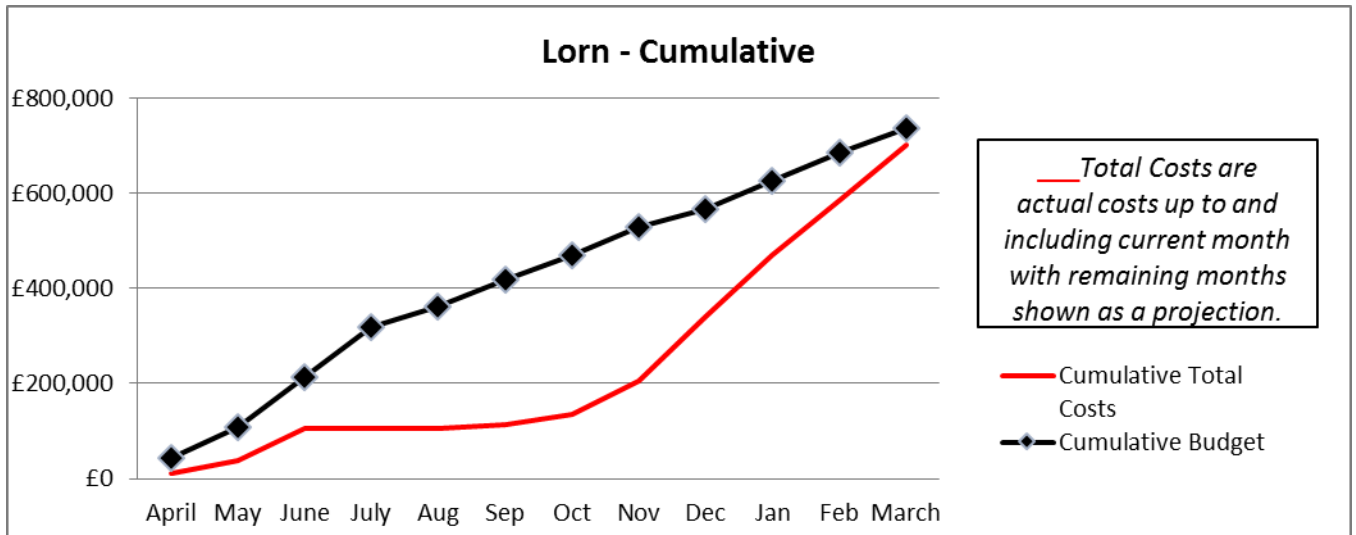
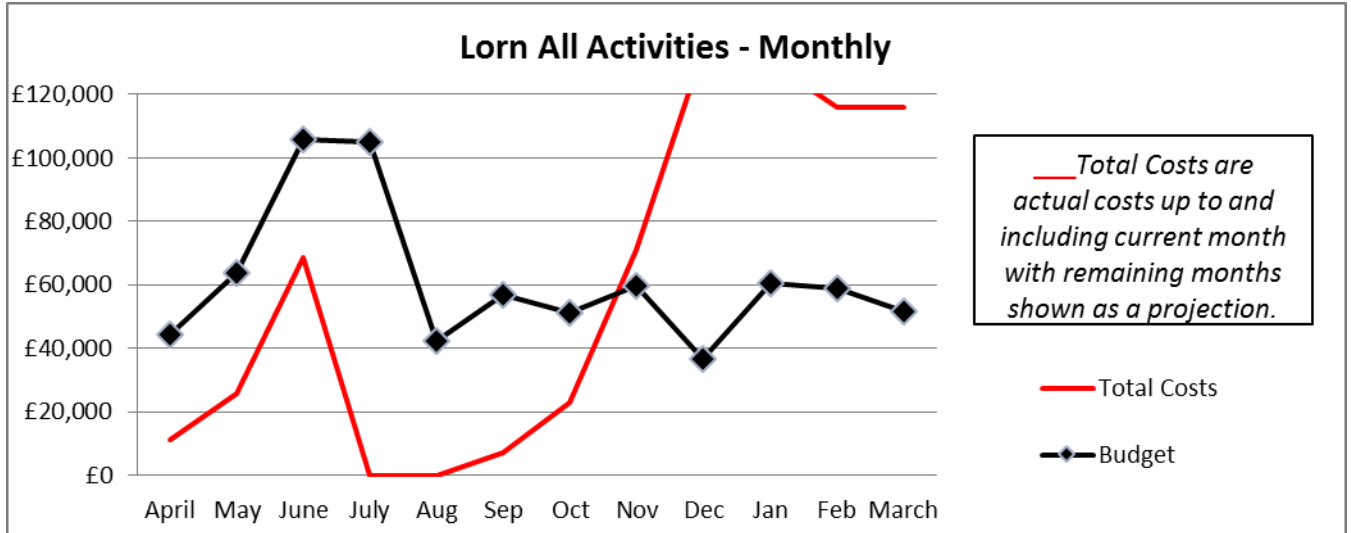
* Combined Area Budgets - See Appendix 1 for list of activities included.

** Remaining 'central budget' - Bridges, cattle grids, traffic signals, summer stand-by and illuminated bollards

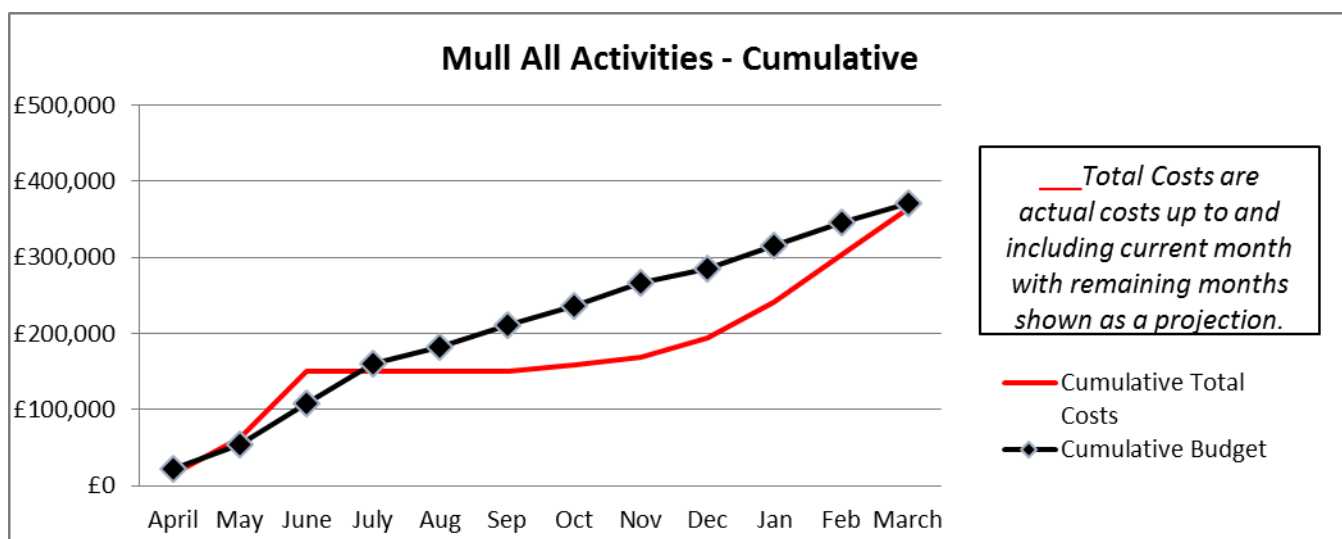
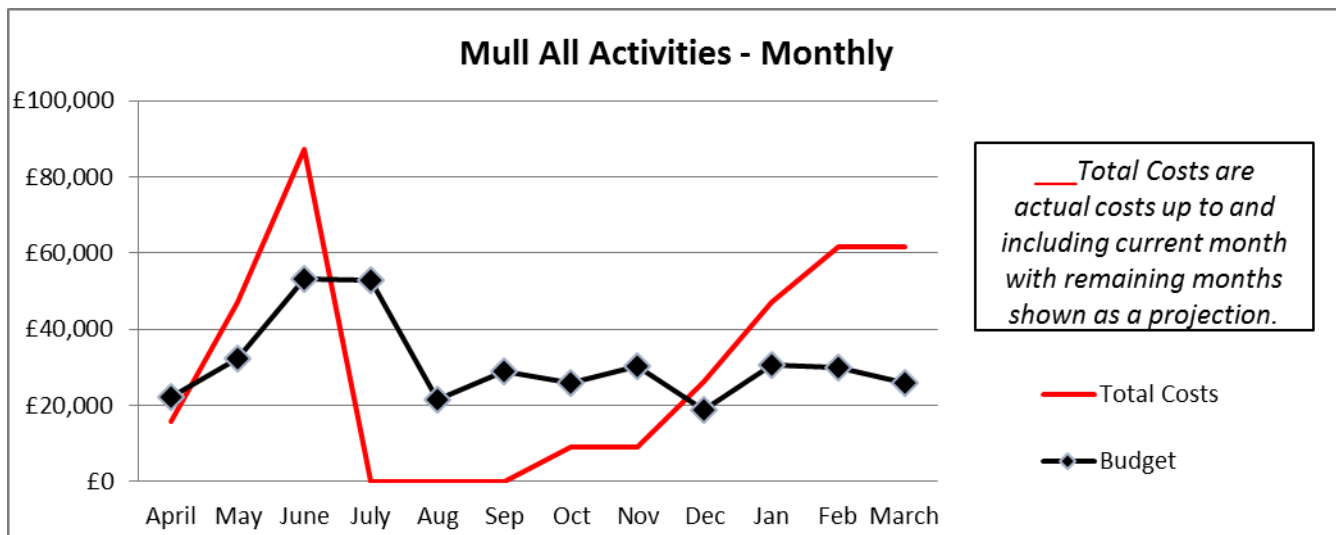
Budget and Spend end of Q1 –Oban, Lorn and the Isles

Activity	Activity Description	Budget	YTD Spend	Budget Remaining	Percentage Budget Split
0501	Patching	140,000	-275	140,275	0%
0502	Potholing	250,000	89,294	160,706	36%
0503	Road Master	170,000	98,922	71,078	58%
0701	Bridges	0	0	0	0%
0801	Cattle Grids	5,000	0	5,000	0%
1001	Footways/Kerbs	53,000	0	53,000	0%
1002	Cycleway/Patching	10,000	0	10,000	0%
1301	Remedial Earthworks	20,000	0	20,000	0%
1401	Drainage/Culverts	51,000	5,590	45,410	11%
1402	Drainage/Ditches	131,000	10,600	120,400	8%
1601	Scrub/Tree Maintenance	37,000	5,752	31,248	16%
1701	Roads Markings/Studs	15,000	3,384	11,616	23%
1801	Gully Emptying	54,000	20,871	33,129	39%
2001	Boundary Fences/Walls	7,500	457	7,043	6%
2101	Pedestrian Guardrails	3,500	0	3,500	0%
2201	Traffic Signals	0	65	-65	100%
2301	Traffic Signs	5,000	1,357	3,643	27%
2311	Illuminated Bollards	0	0	0	0%
2401	Vehicle Safety Fence	25,000	0	25,000	0%
2411	Street Name Plates	500	0	500	0%
2501	Sweeping and Cleaning	0	0	0	0%
3201	Emergency Incidents	10,000	4,964	5,036	50%
3202	Summer Standby	13,400	2,898	10,502	22%
Roads		1,000,900	243,878	757,022	24%
1501	Grass Cutting	88,000	12,114	75,886	14%
1503	Weed Spraying	20,000	0	20,000	0%
Amenity		108,000	12,114	95,886	11%
		1,108,900	255,992	852,908	23%

1st Quarter Spend Profile - 2016/17



1st Quarter Spend Profile - 2016/17



ARGYLL AND BUTE COUNCIL**OLI Area Committee****DEVELOPMENT & INFRASTRUCTURE
SERVICES****12th October 2016**

STREET ADVERTISING - 'A' BOARDS & BANNERS

1.0 EXECUTIVE SUMMARY

The purpose of this report is to outline to Members the legislative and regulatory framework that exists in relation to commercial signage, most specifically 'A' Boards and banners that appear on pavements. The report also acts as an update from the June report and highlights that a new advertising strategy will be presented to the November 2016 Planning, Protective Services and Licencing Committee (PPSLC).

The Council has a significant interest in these matters, not only because we are the regulator (under Planning and Roads legislation where the Council is the roads authority as defined by the roads Acts), but in many scenarios we are also the landowner or steward as the A boards are positioned on Council owned or controlled pavements or are attached to our street furniture (railings, lampposts, benches). Transport Scotland, similarly, has vested interest in certain areas as they are the regulator, under roads legislation, responsible for managing and maintaining the Trunk Roads in key locations – such as George Street in Oban.

Members are recommended to:-

1.1 Note the contents of this report that there is a legislative and enforcement framework that people who place signage on pavements should abide by; and

1.2 Be aware that the Council is currently developing a new advertising strategy that will include the development of new advertising opportunities / platforms as well as an equitable enforcement regime and design guidelines. There will be stakeholder engagement as part of this process and Members of the Planning Protective Services and Licensing Committee (PPSLC) have been appointed onto the project board. The regulatory guidance shall be published in November 2016.

ARGYLL AND BUTE COUNCIL

OLI AREA Business Day

DEVELOPMENT & INFRASTRUCTURE
SERVICES

12th September 2016

STREET ADVERTISING – ‘A’ BOARDS & BANNERS

2.0 INTRODUCTION

2.1 Advertising and signage are important to the viability of Argyll and Bute’s shops and businesses and to the health of the local economy. Advertising can be informative and, when well designed and sited, can add interest and vitality to an area too. As well as having the practical purpose of providing information about businesses, goods, events and other matters, its presence is often a great influence on the overall appearance of that location as seen by the passer-by.

2.2 However, a proliferation of signs and advertisements of different sizes, colour and design can create a cluttered appearance with no visual cohesion which may be damaging to the appearance of buildings, streets or areas. Often signs are appearing without consent which potentially create an obstruction or are of an unsuitable scale, location or design. Banners, A-Boards and merchandise which traverse across pavements or attach to street furniture in our towns also have potential to cause trip hazards to the public (particularly for people with impairments, buggies, wheelchairs or mobility issues) or damage property. From a street cleansing point of view they can also become obstacles that need to be negotiated.

2.3 The Council has a significant interest in these matters, not only because we are the regulator (under Planning and Roads legislation where the Council is the roads authority as defined by the roads Acts), but in many scenarios we are also the landowner as the A boards are positioned on Council owned or controlled pavements or are attached to our street furniture (railings, lampposts, benches). Transport Scotland, similarly, has vested interest in certain areas as they are the regulator, under roads legislation, responsible for managing and maintaining the Trunk Roads in key locations – such as George Street in Oban.

3.0 RECOMMENDATIONS

Members are recommended to:-

3.1 Note the contents of this report that there is a legislative and enforcement framework that people who place signage on pavements should abide by; and

3.2 Be aware that the Council is currently developing a new advertising strategy that will include the development of new advertising opportunities / platforms as well as an equitable enforcement regime and design guidelines. There will be stakeholder engagement as part of this process and Members of the Planning Protective Services and Licensing Committee (PPSLC) have been appointed onto the project board. The

regulatory guidance shall be published in November 2016.

4.0 DETAIL – CURRENT ISSUES

4.1 In certain parts of Argyll and Bute, the amount of signage currently being displayed has reached the point where it detracts from the special quality of our Villages, Towns and open countryside. Pavement clutter can also pose a significant threat to pedestrian and road user safety as well damage to Council assets if signs are fixed onto property improperly. The Chair of Oban, Lorn and the Isles Area Committee has specifically raised concern about the volume of signage that is now present in Oban Town Centre and has sought clarification on the legislative framework that advertisements must comply with. The wider pavements that have been secured through the CHORD investment are being utilised much more readily by shopowners to promote their goods or services.

4.2 Furthermore, it is noted that a Report was presented and agreed by the Planning, Protective Services and Licensing (PPSL) Committee in May 2016 that a new strategy for dealing with signage shall be prepared. This new strategy has 2 distinct project elements to it:- (1) Develop a suitable and attractive signage offer by the Authority (2) Review and develop policy for a robust and equitable regulatory / enforcement regime. Both of these aspects will require significant stakeholder consultation and require input from multiple Council departments including Roads, Planning, Communications, Economic Development, Legal and Estates. There must also be adequate resourcing of this project. A number of elected Members of the PPSLC have also been appointed onto the Project Board.

5.0 Legislative Framework

5.1 The vast majority of advertisements in our Towns such as A boards, banners, directional signs and shopfronts will require some form of permission from the Council or Transport Scotland namely:-

1. Planning Permission (including Advertisement Consent);
2. Permission from the Roads Authority (Council or Transport Scotland); and
3. Consent from the landowner (who may be the Council)

5.2 **The Town and Country Planning (Scotland) Act 1997** - section 182 provides that Regulations shall make provision for restricting or regulating the display of advertisements so far as it appears to the Scottish Ministers to be expedient in the interests of amenity of public safety. Regulation 5 of The Town and Country Planning (Control of Advertisements) (Scotland) Regulations 1984, (as amended), states that no advertisement may be displayed without the consent of the planning authority. There are a limited amount of advertisements that have 'deemed consent' (ie do not require express planning permission) but for all pavement advertising permission is required. It is an offence to display an advertisement in contravention of the regulations. The 1997 Act (s186) states that a person is deemed to be displaying an advertisement if they are:

- the owner or occupier of the land on which the advertisement is displayed, or

- the advertisement gives publicity to his goods, trade, business or other concerns.

5.3 A person shall not be guilty of an offence if they prove that the advertisement was displayed in the circumstances mentioned above without their knowledge or consent

5.4 It is noteworthy that the legislative provisions relevant to advertisement consent provide that the grounds for withholding consent are limited to public safety and visual amenity, so other considerations such as the need for, or the purpose of the advertisement, or the actual content of the signage are not planning considerations. An application for advertisement consent will cost £202 and will require a set of plans identifying where the sign / banner will be located and include details of sign design.

5.5 **The Roads (Scotland) Act 1984** -A road is defined by the Act as any way (other than a waterway) over which there is a public right of passage and includes the road's verge, and any bridge (whether permanent or temporary) over which, or tunnel through which, the road passes.

5.6 Section 59 of the Act provides that it is an offence to place or deposit anything in a road so as to cause an obstruction except with the roads authority's (which is either the Council or Transport Scotland dependent upon the classification of the road) consent in writing and in accordance with any reasonable conditions which it thinks fit to attach to the consent. A person who contravenes section 59 commits an offence. . . .

5.7 It is also an offence, under section 100 of the Act, for a person to, without lawful authority or reasonable excuse, deposit anything whatsoever on a road so as to damage the road or to paint or otherwise inscribe or affix upon the surface of a road or upon a tree, traffic sign, milestone, structure or works on or in a road, a picture, letter, sign or other mark..

5.8 Schedule 8 of the Act prescribed that an offence under s59 of the Act is liable on conviction to a fine of up to level 4 on the standard scale (£2500). An offence under section 100 is liable on conviction to a fine of up to level 3 on the standard scale (£1000) .

5.9 In considering request for permission, the Council or Transport Scotland will ensure that sufficient footway width is retained for pedestrians to move about safely. The new strategy and design guides may also require pavement width criteria and some form of indemnity against liability for injury to third parties caused by the advertisement or sign.

5.10 The Council or Transport Scotland may also be the **landowner / owner** in certain scenarios. This is most likely the case when signs are attached to street furniture (railings, lampposts, bins, signposts) within the road. There are numerous examples of canvas banners that have been affixed to railings in most of our towns. Concern has been noted that some of these structures cannot cope with the additional loading or wind blow and may cause damage to the property or become

detached and cause a public safety hazard. To this extent, landowner permission should always be obtained. The majority of Council owned street furniture is not designed for third party signs to be attached to them and may become unstable particularly in inclement weather.

6.0 Unauthorised Advertisements - Enforcement and Resources

6.1 Argyll and Bute Council fully understands that our local businesses are operating in difficult economic circumstances and as such, we are keen to support their ongoing trade. Argyll and Bute seeks to deliver a signage strategy that balances business needs along with obligations to ensure pedestrian/traffic safety and to protect the visual appearance of our Council area. Our aim is to work in partnership with commercial stakeholders and produce a proportionate and attractive signage environment.

6.2 In many cases businesses act responsibly by creating attractive and well located signage with the necessary consents. The Council currently deals with complaints about unauthorised signage in line with our Planning Enforcement Charter or via the Roads Department (where there is a road safety issue). The enforcement response could be anything from a negotiated solution being identified, submission of an advertisement application, total removal of the sign (direct action), or prosecution. There are added complexities when dealing with unauthorised signage that is located on Council owned land (usually car parks, railings, pavements or verge) because the Planning Authority cannot serve an Enforcement Notice upon another department of the Council. In this regard the most appropriate form of resolution is to seek voluntary removal of the sign or use powers under the roads act or as landowner to physically remove the unauthorised signage.

6.3 Previously there have been crack downs on signage and Roads Department or Environmental Wardens simply uplifted all unauthorised signage in an area and stored them at Council depots for the owner to collect. However, this has not happened for a number of years and has usually drawn notable media or political attention that has not always been controlled or coordinated. It is accepted that there are particular hotspots where monitoring is failing and unauthorised signs have become the norm and the Council have become re-active rather than pro-active in enforcement. This is in part, due to the lack of a coordinated signage strategy. This is now being prepared (see section 7 below).

6.4 As with any form of monitoring and enforcement undertaken by the Council (Roads Department or Planning Department) or Transport Scotland resources must be appropriately aligned to its implementation and a clear priority given other activities. The priority to which signage is given shall also be reviewed as part of the signage strategy. The Planning Service has recently reduced the number of Enforcement Officers as part of the 2016/17 budget process and the Enforcement Charter is currently being reviewed in light of this. Roads Inspector resource must also be reviewed in light of the new advertising strategy.

7.0 New advertising strategy

7.1 A Report was presented and agreed by the Planning, Protective Services and

Licensing (PPSL) Committee in May 2016 detailing that a new strategy for dealing with advertising and signage is currently being prepared.

7.2 This new strategy has 2 distinct project elements to it:- (1) Develop a suitable and attractive signage offer by the Authority (being led by Communications Team as part of innovation fund and transformation board) (2) Review and develop policy for a robust and equitable regulatory / enforcement regime (being led by Planning and Roads Dept). Both of these aspects will require significant stakeholder consultation and require input from multiple Council departments including Roads, Planning, Communications, Economic Development, Legal and Estates. A number of elected Members of the PPSLC have also been appointed onto the Project Board.

7.3 At the heart of the new strategy is the principle that the Council and Transport Scotland are responsible for the management and maintenance of public and trunk roads under the roads acts, and have control over a large part of the public realm as landowners. They therefore have within their gift the opportunity to identify and devise suitable locations and structures which can be utilised and created to provide business advertising space. This is not something currently available to the business community, but if made readily accessible with successful take up, would subsequently allow the authority to manage the regulatory regime in a more rounded fashion, not simply refusing consents for advertising and signage, but being able to offer alternative and acceptable options. There may also be enhanced opportunity to strengthen town branding or tourist appeal through consistent advertising (ie Oban – Seafood Capital or Inveraray – Black and White Theme) as well as income generation or supporting local businesses.

7.4 The process of identifying new advertising opportunities is currently ongoing and involves benchmarking with other Local Authorities. A report will be taken back to the Innovation Fund in the summer 2016 to request funding to further explore this potential, what the possible revenue generation may be, how it would be delivered and at what cost, and consider what the issues for the Council may be, such as who may or may not be inappropriate advertisers. It is envisaged that Customer Service will project lead this element of the project, although a timetable and project plan for its delivery is not yet established. Given the uncertainty of that timetable, the intention is that the Planning Service will push ahead with the planned review of the regulatory regime for advertising and signage so that it will be ready in advance of the delivery of any Council advertising space. It is intended to report this to PPSL in the November 2016. At that stage a decision can be made regarding the appropriate time for its implementation in relation to the delivery of advertising space.

8.0 Conclusion

8.0 It is recognised that commercial signage in Argyll and Bute is an important asset for our businesses and in many circumstances adds value to our street scape as well as informs customers. However, there are permissions that should be obtained from the Council or Transport Scotland prior to deploying signage and an increasing number are appearing in unsuitable locations or causing proliferation. This is starting to detract from our towns and villages as well as creating a potential hazard to the public or road users. Whilst the Council or Transport Scotland do have enforcement powers as the Roads Authority, we understand that a balance must be

struck to allow certain signs and alternative advertising opportunities to our businesses. This proportionate and balanced approach shall be the focus of the new advertising strategy that is currently being prepared by Communications Team, Roads Department and Planning Services. It is pivotal that engagement takes place with the business community during the development of this strategy.

9.0 IMPLICATIONS

- 9.1 Policy – The advertising strategy is likely to be submitted to full council for adoption and the regulatory regime / design guides will become non-statutory Planning Guidance
- 9.2 Financial – Wider project has potential to generate revenue, but this will be explored and confirmed through the Council Innovation Fund
- 9.3 Legal – Regulatory regime and enforcement should consider liability matters should member of the public be hurt or property damaged by unauthorised sign or banner
- 9.4 HR – None
- 9.5 Equalities – Design guides and regulatory regime should fully consider impact of pavement signs on all. Natural justice in terms of regulatory regime to obtain necessary consents.
- 9.6 Risk – significant risk to advertising project if support is not obtained from political or commercial stakeholders. Reputational risks if businesses do not support advertising strategy.
- 9.7 Customer Service – None

Executive Director of Development and Infrastructure Services Pippa Milne
Policy Lead Cclr David Kinniburgh
3rd October 2016

For further information contact: Ross McLaughlin, Development Manager

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ARGYLL AND BUTE COUNCIL**Oban, Lorn and the Isles Area
Committee****Customer Services****12 October 2016**

Civic Furniture - Oban

1.0 EXECUTIVE SUMMARY

- 1.1 The council has agreed a protocol for dealing with items of furniture and memorabilia following building refurbishments and/or office rationalisations and which are deemed to be of historical or local significance. As a result of office rationalisation in Oban a number of items have been identified to be dealt with in accordance with this protocol. This report outlines the protocol and asks Members to determine the future of these items in line with the agreed protocol.

ARGYLL AND BUTE COUNCIL

**Oban, Lorn and the Isles Area
Committee**

Customer Services

12 October 2016

Civic Furniture - Oban

2.0 INTRODUCTION

2.1 As a result of office rationalisation in Oban, a number of items have been in storage which should now be dealt with in accordance with the Council's protocol relating to civic furniture and memorabilia. This report asks Members of the Area Committee to determine the future of the items identified in line with the protocol which has been agreed for dealing with such items.

3.0 RECOMMENDATIONS

3.1 The Area Committee is asked to determine the future of items of furniture noted below at 4.3.1 in accordance with the protocol outlined at section 4.2.

4.0 DETAIL

4.1 The Policy and Resources Committee at the meeting held on 17 March 2016 agreed a protocol for dealing with furniture and memorabilia following building refurbishments and/or office rationalisations.

4.2 The protocol states:-

(1) When a building is to be disposed of (a) any furniture of historical or local significance will be identified, as will (b) any art work or other civic items.

(2) The building user as at the date of departure, together with nominated officers from Community and Culture and Governance and Law, will detail the items specified at (a) and (b) above and will determine if any item may have a significant value. Any such item will only be disposed of after consideration by the relevant Area Committee and referral to Policy and Resources for final determination.

(3) All other items in category (a) will then be considered by the relevant Area Committee to establish:

- If the items should be stored for future use by the Council
- If the items should be offered for sale locally
- If the items should be offered free to a local community group, having first sought expressions of interest by notice on the Council website, either on loan or as a disposal

- If the items should be released for recycling
- (4) All other items in category (b) will be considered by the relevant Area Committee, which shall receive the views of the Provost prior to their consideration of the matter, and who may determine:-
- If the items should be stored for future use by the Council
 - If the items should be offered for sale locally
 - If the items should be offered free to a local community group, having first sought expressions of interest by notice on the Council website, either on loan or as a disposal
 - If the items should be given into the custody of the Archivist or the museum service, or lent to a Private Archive
 - If the items should be released for recycling
- (5) If there is any dispute as to whether an item is of significant value the matter will be determined by the Executive Director of Customer Services after such inquiry as he determines reasonable.
- (6) In reaching a determination on such matters the Area Committee will have regard to the local interest in any items and will be guided by the principle of the strength of local connection and identity with any of the items as may be ascertained by the Committee.

4.3 Municipal Buildings, Oban

- 4.3.1 Items of furniture from this building have been in storage locally, having been removed from the building at the time of its refurbishment. Since this time, the items have been stored within other Council-owned buildings or in commercial storage. The following items have been identified as falling into category (a) furniture of historical or local significance:-

1 large desk in three sections, noted as having dents and scratches apparent;

6 wood and leather carver chairs (Photograph Appendix 1); and

23 wood and leather chairs (Photograph Appendix 2), with some damage noted.

- 4.3.2 It should be noted that the desk and all chairs have required treatment for woodworm.
- 4.3.3 Members should note that some items of particular local or historical significance, removed from the Municipal Buildings along with the items of furniture noted at 4.3.1, above, have been separated from the items noted above and are now sited in the Corran Halls.

5.0 CONCLUSION

- 5.1 The Council has agreed a protocol for dealing with furniture and memorabilia which have been identified during office rationalisations. The items identified in

this report fall to be dealt with under the agreed protocol and the Area Committee are asked to determine the next steps in terms of the protocol.

6.0 IMPLICATIONS

- 6.1 Policy - none
- 6.2 Financial – dependent on determination there could be financial implications, e.g. storage costs (particularly for storage for an indeterminate period), advertising costs, disposal costs.
- 6.3 Legal – none
- 6.4 HR - none
- 6.5 Equalities - none
- 6.6 Risk – disposal of items of local or historical significance may result in damage to reputational or financial assets.
- 6.7 Customer Service - none

Executive Director of Customer Services

Policy Lead [enter policy lead]

September 2016

For further information contact: Graeme B. Forrester, Area Committee Manager,
Tel: 01546 604197

APPENDICES

Appendix 1 – Photo of carver chair

Appendix 2 – Photo of chair





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